



**Berks County LEPC**  
**Local Emergency Planning Committee**  
*"Partners in Preparedness"*

Direct Link Technology Center  
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**Berks County Local Emergency Planning Committee**  
**Meeting Minutes**  
**December 13, 2021**

**MEMBERS IN ATTENDANCE**

Ignazio Sabella	Megan Young-Kraft	Kevin Docherty	Harry Adams	Patrick Turnick
George Dula	Nick Lesagonicz	Donnie Swope	Bob May	Matt Stairiker
John Shook	Stephen Young	Gary Moulder		

**GUESTS IN ATTENDANCE**

Allen Fowler	Pat Papoutsis		
Mike Rowley			

**Welcome & Introductions**

Chairperson Ignazio Sabella introduced Harry Adams from Bulk Chemicals to speak to the body. Harry presented information from their June 2019 release of nitric acid. He shared lessons learned to assist other facilities in the event of a release and answered questions from the body.

After Harry’s presentation, Chairperson Ignazio Sabella called the meeting to order at 1210. The meeting was held in person at 2561 Bernville Road and also virtually via Teams meeting.

Ignazio welcomed members and guests and asked that each individual introduced themselves.

**Minutes from the September 2021 meeting**

Minutes from the September 2021 meeting were disbursed prior to the meeting. A motion was made by Bob May, seconded by Harry Adams to approve the minutes. The motion passed and the minutes for September 2021 were approved.

**Correspondence**

No correspondence received since the September Meeting

**EHS / Tier II Submission Status**

Megan Young-Kraft reported system updates are ongoing but the Tier II Manager is ready for the 2021 reporting season.

350 tier II reports have been submitted for 2020. Income from 2020 fees is \$105,600 and income from past due amounts is \$4,850 with a total income of \$110,450.

### **Hazmat Team Report**

Matt Stairiker reported no full SOG team responses and 2 spill trailer responses from September to December 13<sup>th</sup>.

### **Old Business**

No report

### **New Business**

#### ***Committee Reports***

- **Planning**
  - No Report
- **Right to Know Requests** (September 27, 2021-December 13, 2021)  
No records found for the following requests for:
  - 5800 Perkiomen Ave, Exeter
  - 5900 Perkiomen Ave, Exeter
  - 1 Quarry Rd., Maidencreek
  - 302 Blair Ave., Reading
  - 684 Eagle Rd., Richmond Township
- **Public Education and Information**
  - No Report
- **Hazardous Materials Facility Liaison**
  - No Report
- **Emergency Response and Resources**
  - No Report
- **Membership**  
Applications for membership were received from:
  - Pat Papoutsis of Arkema Inc.
  - Allen Fowler of UGI Utilities

A motion was made by Nic Lesagonicz to submit the applications to the commissioners' office for appointments and Kevin Docherty seconded the motion. The motion carried.

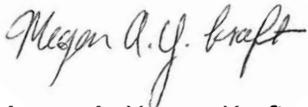
Dave Levensgood advised via email that he will be retiring at the end of this year and will also resign from the LEPC. Megan Young-Kraft accepted his resignation and thanked him for his time with the LEPC.

**Good & Welfare**

Bob May inquired the availability of LEPC shirts for members. Donnie Swope advised shirts are available for members who participate in outreach. Megan Young-Kraft advised she will send out invitations for outreach events as they are received.

A motion was made by Bob May, seconded by Kevin Docherty to adjourn. The motion passed; meeting adjourned at 1305 and luncheon was served. The next regular general meeting of the LEPC will be held at 1500 on Monday, March 28<sup>th</sup> 2022 at the Berks County Department of Emergency Services, 2561 Bernville Road, Reading, PA 19605, and via Teams virtual format.

Respectfully Submitted,

A handwritten signature in black ink that reads "Megan A. Young-Kraft". The signature is written in a cursive style with a large, stylized initial 'M'.

Megan A. Young-Kraft  
Recording Secretary, Berks County LEPC