



Berks County LEPC

Local Emergency Planning Committee

“Partners in Preparedness”

Direct Link Technology Center
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Berks County Local Emergency Planning Committee Meeting Minutes September 25, 2017

MEMBERS IN ATTENDANCE

Lyn O’Hare	Donnie Swope	Stephen Young	John Ravert*	Kevin Docherty*

*Indicates participated by phone.

GUESTS IN ATTENDANCE

Matthew Breidenstein – American Red Cross
Dave Levengood* – Global Advanced Metals

Welcome & Introductions

Chairperson Lyn O’Hare called the meeting to order at 3:10 P.M. at the Berks County Department of Emergency Services, Direct Link Technology Center, Multi-Purpose Room, Reading PA. Call-in provision was made available.

Lyn welcomed members and guests and asked that each individual introduce themselves.

Minutes from the July 31, 2017 Meeting

Minutes had been distributed by email and are made available via Berks County DES website for review prior to the meeting. A motion was made by Kevin Docherty, seconded by John Ravert to approve the minutes. Motion passed, minutes for July 31, 2017 were approved.

Correspondence

- Spring Township National Night Out Appreciation Letter and Recognition Certificate.
- Enbridge Annual Request for Identified Site Information

EHS / Tier II Submission Status

Donnie Swope reported on the Tier II reporting and planning process:

- 1 Review for Topton Sewer Water Authority.
- \$97,250.00 in fees has been collected.

Team Report

- Special Operations Group (SOG), conducted training at the Berks County Fire Training Center:
 - Donnie reported that the SOG now has a river boom trailer with 1000' of boom and supplies.
 - September was Chlorine Mitigation training.
 - October is Mariner II Pipeline Safety training with Greg Noll.
 - November and December will be Technician Refresher.

Old Business

- On October 20, 2017 is the BCWSA TTX at the Berks County FTC.
- Berks County DES/SOG Rail TTX with multiple agencies from; Cumru FD, Norfolk Southern Railroad Company, Reading Hospital (Tower Health), U.S. EPA and PA DEP Emergency Response Representatives, City of Reading Department of Fire and Rescue Services, West Reading Police Department West Reading Fire Department, Western Berks Ambulance, Wyomissing Valley Joint Municipal Authority, PA Department of Environmental Protection, Pennsylvania Emergency Management Agency Eastern Area Office, and PA Fish and Boat Commission. The focus of this exercise was to involve a hazardous material release from a HHFT unit train involving multiple jurisdictions near the Schuylkill River in Berks County.
- Annette Moyer has been nominated for Chair of the LEPC and Lyn O'Hare for Vice Chair, a quorum has not been met for 2017 to hold elections.

New Business

- No new business from the floor.

Committee Reports

- **Right To Know**
 - Donnie Swope reported three (3) "Right to Know" requests for Phase I environmental site assessments from Leed Environmental, Inc., no environmental issues found in the record search.
- **Public Education and Information**
 - Rodney Good: No Report
- **Hazardous Materials Facility Liaison**
 - George Dula: No Report
- **Emergency Response and Resources**
 - Donnie will assume responsibility with the resignation of Robert Schegan.
- **Membership**
 - John Ravert: Still have holes in membership to fill with; Law Enforcement and Media representative. Donnie will contact Chris Post for recommendations on media contacts.
 - John Ravert: Next year will be the 30 anniversary for the LEPC.

Good & Welfare

A motion was made by Kevin Docherty, seconded by Steve Young to adjourn. The motion passed, meeting adjourned 3:45PM. The next regular general meeting of the LEPC will be held at 12:00 PM on Monday, December 11, 2017 at Berks County Department of Emergency Services, 2561 Bernville Road, Reading, PA 19605.

Respectfully Submitted,

A handwritten signature in black ink that reads "Donnie R. Swope". The signature is written in a cursive style with a large, stylized initial 'D'.

Donnie R. Swope
Recording Secretary, Berks County LEPC