

Berks County Salary Board

Thursday, April 2, 2026

The Berks County Salary Board members met on Thursday, April 2, 2026, at 8:30 am in the Commissioners' Board Room on the 13th floor of the Berks County Services Center and through a Microsoft Teams Live Event virtual meeting, pursuant to due notice to the Board members and the public. Commissioner Christian Y. Leinbach called the meeting to order with Commissioner Michael S. Rivera, Commissioner Dante Santoni, Controller Joseph E. Rudderow, and County Solicitor Christine M. Sadler in attendance.

The minutes from the March 5, 2026 Salary Board meeting were approved as presented.

On motion by Commissioner Rivera, seconded by Controller Rudderow, the following item was unanimously approved:

Solicitor's Office (10000 – 11020):

- a. Authorize the creation of one (1) Part-time Intern (Paid) – Solicitor position. Hourly Rate of \$19.70.

On motion by Controller Rudderow, seconded by Commissioner Santoni, the following item was unanimously approved:

Assessment (10000 – 11070):

- a. Authorize the elimination of one (1) PC013528 Assistant Office Manager / System Technician position. Salary budgeted \$65,087.

On motion by Commissioner Santoni, seconded by Controller Rudderow, the following items were unanimously approved:

Assessment (10000 – 11070):

Authorize the creation of the following positions:

- a. One (1) Deputy Chief Assessor position. Salary range Minimum \$66,256; Midpoint \$82,820; Maximum \$99,384.
- b. Two (2) Part-time Intern (Paid) – Assessment positions. Hourly Rate of \$15.53.

On motion by Commissioner Rivera, seconded by Controller Rudderow, the following items were unanimously approved:

Assessment (10000 – 11070):

Authorize the evaluation of the following positions:

- a. One (1) Administrative Assistant position. Salary range Minimum \$47,136; Midpoint \$56,450; Maximum \$65,764.
- b. One (1) Office Manager / System Technician position. Salary range Minimum \$55,576; Midpoint \$69,470; Maximum \$83,364.

Commissioner Leinbach suggested the language of ‘Authorize the evaluation’ was somewhat unusual wording, and he asked Chief Human Resources Officer Jessica D. Weaknecht to elaborate on the meaning. Chief Human Resources Officer Weaknecht responded that both positions were evaluated in conjunction with the Assessment Office’s re-organization proposal. Upon review of the positions, it was determined that the salary ranges increased slightly as a result of an evaluation. Commissioner Leinbach suggested that, in the future, the action should not say ‘evaluation’ but instead read ‘Approve the salary range change as approved through the Human Resources evaluation process’.

On motion by Controller Rudderow, seconded by Commissioner Santoni, the following item was unanimously approved:

Planning (10000 – 11140):

- a. Authorize the elimination of one (1) PC011927 Office Support V position. Salary budgeted \$53,311.

On motion by Commissioner Rivera, seconded by Commissioner Santoni, the following item was unanimously approved:

Planning (10000 – 11140):

- b. Authorize the creation of one (1) Account Clerk III position. Starting rate \$26.86; After 1 year rate \$27.73; After 2 year rate \$28.51; After 3 year rate \$29.38; After 4 year rate \$30.30; After 5 year rate \$31.28; After 6 year rate \$32.21.

On motion by Controller Rudderow, seconded by Commissioner Santoni, the following item was unanimously approved:

Berks County Library System (10000 – 16050):

- a. Authorize the elimination of one (1) PC011932 Office Support V position. Salary budgeted \$67,791.

On motion by Commissioner Santoni, seconded by Commissioner Rivera, the following item was unanimously approved:

Berks County Library System (10000 – 16050):

- b. Authorize the creation of one (1) Account Clerk III position. Starting rate \$26.86; After 1 year rate \$27.73; After 2 year rate \$28.51; After 3 year rate \$29.38; After 4 year rate \$30.30; After 5 year rate \$31.28; After 6 year rate \$32.21.

On motion by Controller Rudderow, seconded by Commissioner Santoni, the following item was unanimously approved:

Berks Heim – Nursing (53000 – 33090):

- a. Authorize the elimination of one (1) PC013429 LPN Charge Nurse position. Salary budgeted \$71,229.

On motion by Commissioner Rivera, seconded by Controller Rudderow, the following item was unanimously approved:

Berks Heim – Nursing (53000 – 33090):

- b. Authorize the creation of one (1) RN Charge Nurse 11 pm – 7 am position. Starting rate of \$46.51.

With no public comment and with no further business to come before the Board, the meeting was adjourned at 8:37 am.

Respectfully Submitted,

Betsy E. Kartsotis, Human Resources