



BERKS COUNTY FIRE TRAINING CENTER SITE USAGE REQUEST FORM

E-mail all completed forms to berksfiretraining@berkspa.gov

Organizations interested in using any portion of the Berks County Fire Training Center must complete the Facility Usage Request Form and submit it to the Berks County Fire Training Facility no less than fourteen (14) business days prior to the date of the event. If the applicant needs the facility sooner, a review will be conducted to see if facilities and staff are available to fulfill the request. Organizations shall follow all of the policies that regulates the activity at the Berks County Fire Training Center.

Date of Request			
Person Requesting			
Organization			
Contact Number			
E-mail Address			
Training Date(s) and Time(s)			
Number of Attendees			
Billing Address			
Other Agencies Attending			
FACILITY REQUEST			
	Classroom		Confined Space Props
	Cafeteria		Box Trailer
	Burn Building		Acid Tanker
	Non-Burn Bldg. /Search-Survival		Gasoline Tanker
	Drill Tower		Rail Car
	Roof Simulator		Vehicle Rescue Area
	Flammable Liquid Round Pit		Lower-Level Lot Area
	Propane Props		Upper-Level Lot Area
	Fire Extinguisher Pit		Forcible Entry Props
	Drafting Pit		Smoke Machine/Liquid
<p>Please provide a description of the equipment and services that are needed that are not listed above. Provide a description of the activity that is being conducted at the site. Any usage that utilizes fire, will require the submission of a Burn Plan thirty (30) calendar days prior to the date of the event. The Burn Plan form is located on the website.</p>			