



Berks County LEPC
Local Emergency Planning Committee
"Partners in Preparedness"

Direct Link Technology Center
2561 Bernville Rd.
Reading, PA 19605
Phone (610) 374-4800
Fax (610) 374-8865
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www.berksdes.com

MEETING AGENDA

March 25, 2024

1500

Meeting to be held via Teams and in person at Directlink

- Welcome & Introductions
- Chemlock Presentation by Trevor Cantwell, CISA Chemical Security Inspector
- Review of the December 2023 Minutes
- Correspondence
- Tier II Reporting Updates
- Hazmat Team Report
- Old Business
- New Business
 - Committee Reports
 - Planning
 - Right to Know
 - Public Education and Information
 - Hazardous Materials Facilities Liaison
 - Emergency Response and Resources
 - Membership
- Good & Welfare
- Adjournment

The next meeting of the Berks County LEPC will be held on Monday, June 24th at 1500 at the Berks County Department of Emergency Services, 2561 Bernville Rd., Reading, PA, and virtually via Teams



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Berks County Local Emergency Planning Committee
Meeting Minutes
March 25th 2024

MEMBERS ATTENDING

- | | | |
|----------------------|-------------------|---------------------|
| 1. Alex Melendez | 6. Gary Moulder | 11. Dave Bentz |
| 2. Richard Tornielli | 7. Chuck Zechman | 12. Andrew Harakel |
| 3. Stephen Young | 8. Donnie Swope | 13. Meg Young-Kraft |
| 4. Bob May | 9. Phill Spence | |
| 5. Brett Miller | 10. Chuck Zechman | |

GUESTS IN ATTENDANCE

- | | |
|------------------|-----------------|
| 1. Arturo Mendez | 2. Kyle Lundeen |
|------------------|-----------------|

Welcome & Introductions

President Alex Melendez called the meeting to order at 1506. The meeting was held in person at 2561 Bernville Road and virtually via Teams meeting.

Alex welcomed members and guests and asked that each individual introduce themselves.

Trevor Cantwell, CISA Chemical Security Inspector, gave a presentation on the new CISA ChemLock program. The no-cost program assists any chemical facility with their security. Information can be found at cisa.gov/chemlock or by contacting Mr. Cantwell.

Minutes from the December 2023 meeting

Minutes from the December 2023 meeting were disbursed prior to the meeting. A motion was made by Gary Moulder, seconded by Steve Young to approve the minutes. The motion passed and the minutes were approved.

Correspondence

- Downstream notifications from:
 - Leffler Energy, PA Bulk Petroleum Storage Plants:
 - 572 E Main St., New Holland Borough, Lancaster County
 - Akron Road, Ephrata Township, Lancaster County
 - Farmington Ave. and Route 562, Douglass Twp. Berks County
 - 21 Unionville Rd, Union Twp., Berks County
 - ARTEX, Inc., Intersection of Routes 54 and 100, Barnesville, PA
- Registered Storage Tank lists from:
 - Global Advanced Metals
 - Carpenter Technology
- A notification via email reporting on Tuesday January 30th 2024 the loss of approximately 20 gallons of diesel fuel from a vehicle at Bison Transportation, 170

Gensinger Rd., Greenwich Twp. DEP was notified and a clean-up contractor was engaged. The email was received from Spill Center, Inc.

- The following facilities are no longer subject to submitting a Tier II report:
 - Custom Processing Services warehouse, 3300 Oley Turnpike Rd. -Chemicals were removed the end of February 2023, and a 2023 Tier II was filed.
 - Comcast Cable- Reading Warehouse and Office, 400 Riverfront Dr. -Under reporting threshold.
 - Penn Oil Company 6824 Boyertown Pk. And 1235 Lancaster Ave. - underground tanks

EHS / Tier II Submission Status

Megan Young-Kraft reported that as of March 25th:

- 54 facilities have previously submitted a Tier II report have not yet reported
- 324 facilities have submitted a 2023 annual report
- 85 emergency plans submitted

The Annual Chemical Safety Program Report / HMERP was submitted on March 7th by DES fiscal officer Kristi Duffy. Thanks to Kristi for her hard work on that report!

Hazmat Team Report

Phil Salamone reported in absentia that there have been 4 spill trailer responses since 12/11. Trailers will be replaced over the next few years. The team has received its new particle meter and will be utilized at the next training. We will be replacing our hazmat suits as the previous company abruptly went out of business last year. 2 new team members earned their Hazmat Ops and a third member will join them in an upcoming hazmat tech course.

The team completed Tech-MERRTT training on Saturday, February 3rd. Some team members will participate in a rail disaster tabletop exercise in June. A riverboom exercise with DEP is being planned for this summer, date TBD. We will be running a HAZCAT class for the team in September.

Old Business

No report

New Business

Committee Reports

- **Planning**
 - Meg Young-Kraft asked the body to review and comment on the current Off-Site Emergency Operation Plan format and template content. A plan from the test facility in the Tier II Manager was created and distributed to members for their review and input. Rich Tornielli suggested placing the ERG guide number of each chemical in the hazard analysis for easier and quicker reference. Alex Melendez suggested adding fields to the personnel/resource section identifying CPR/First Aid certified staff and on-site chemical experts. Harry Adams reminded the body having an emergency plan is an OSHA requirement, perhaps there is a way to better integrate the two to help

facilities be compliant in both. Gary Moulder suggested some language in the plan should be made more clear or have explanations embedded. Meg will be taking these suggestions to the website developer to make changes at the next update. Any more suggestions should be sent to Meg via email for discussion at the next meeting.

- While she was unable to crunch and compare numbers from last reporting year to this one, Meg stated her subjective observation of submissions so far indicates a higher compliance in plan submittals than previously.
- **Right to Know Requests (Dec-Mar)**
 - No records found for the following requests for:
 - 3564 Penn Ave., Sinking Spring
 - 1075 Bern Rd., Unit 5, Wyomissing
 - 3325 N. 5 St. Hwy. Muhlenberg
 - 430 Elizabeth Ave., Muhlenberg
 - 3225-3229 N. 5 St. Hwy. Muhlenberg
 - 325 Morgantown Rd., Reading
 - 8 S. Willow St., Kutztown
 - 1473 Windsor Castle Rd., Hamburg
 - 1011 W. Penn Ave, Heidelberg Twp
 - 3501 Mountain Rd., Hamburg
 - 3a Dutch Court, South Heidelberg
 - 677 Old Swede Rd
 - 3538-3571 Ridgeway St., Laureldale
 - 174 Lyons Rd., Mertztown
 - 1001 Commons Blvd., Muhlenberg
 - 201 Zion Church Rd., Shoemakersville
 - Records found and forwarded to the county Right-To-Know Officer:
 - 15 Breezy Park Dr., Ruscombmanor. 2008-2023
 - 3128 Pricetown Rd, 110 & 84 Kutz Rd., 2008-2022
 - 4275 Reading Crest Ave. 2004-2022
- **Public Education and Information**
 - No report
- **Hazardous Materials Facility Liaison**
 - Chuck Zechman reported OSHA has opened public comment regarding facility fire brigades.
- **Emergency Response and Resources**
 - No report
- **Membership**
 - No report

Good & Welfare

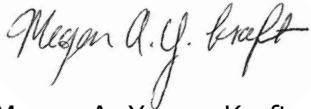
Giorgi safety days will be held in June. Akzo Nobel will have its safety day in September. Meg reminded the body to include the LEPC as they spin up their own safety days.

March 2024 LEPC MINUTES

A motion was made by Rich Tornielli, seconded by Gary Moulder to adjourn. The motion passed; meeting adjourned at 1555.

The next regular general meeting of the LEPC will be held at 1500 on Monday June 24th, at the Berks County Department of Emergency Services, 2561 Bernville Road, Reading, PA, and via Teams virtually.

Respectfully Submitted,

A handwritten signature in black ink, reading "Megan A. Young-Kraft". The signature is written in a cursive, flowing style.

Megan A. Young-Kraft
Recording Secretary, Berks County LEPC