

**BERKS COUNTY BOARD OF ELECTIONS
MEETING MINUTES
December 4, 2025 – 11:00 A.M.**

Michael S. Rivera, Chair
Christian Y. Leinbach, Vice Chair – not present
Dante Santoni, Jr., Commissioner
Anne Norton, Chief Clerk
Christine M. Sadler, County Solicitor – not present
Cody L. Kauffman, First Assistant County Solicitor

CALL TO ORDER 11:00 A.M.

APPROVAL OF THE MINUTES

The Board approved the minutes from November 21, 2025, Special Election Board meeting as presented.

PUBLIC COMMENT ON AGENDA ITEMS

None.

AGENDA ITEMS

1. Approve the Execution of Campaign Expense Report Compliance Form

Ms. Norton noted that this report is submitted to the Department of State so they are aware that newly elected row officers and Magisterial District Judges are in compliance with campaign expense reporting requirements and the Department of State can begin to prepare Commissions for the individuals. The two row officers who have not yet filed reports are noted on the form. On the motion of Commissioner Santoni, seconded by Commissioner Rivera, the Board approved and authorized the execution of the Campaign Expense Report Compliance Form to be submitted to the Department of State.

2. Voting System Malfunction Report Approval

Ms. Norton explained that this report, to be submitted to the Department of State, shows any issues that prevented or delayed voters from casting a vote or prevented or delayed tabulation of the results. The report highlights several precincts that experienced ballot marking device error messages, one precinct tabulator that had to be replaced and delays in the Central Scan due to the high-speed scanners jamming. She shared that Election Services would be following up with Election Systems and Software (ES&S) on all of these issues. On the motion of Commissioner Santoni, seconded by Commissioner Rivera, the Board approved the submission of the Voting System Malfunction Report for the 2025 Municipal Election to the Department of State.

ELECTION DIRECTOR'S REPORT

Ms. Norton noted that there were 764 certificates issued after the 2025 Municipal Election and Election Services will finish mailing the Certificates of Election to the winners after the

meeting. Election Services is busy archiving and packing up supplies to begin getting ready for the next election.

GENERAL COMMENTS FROM THE BOARD REGARDING CURRENT ELECTION-RELATED ISSUES

The Board congratulated the winners and encouraged continued participation from candidates.

PUBLIC COMMENT

Jeffrey Wolfe, of Brecknock Township, expressed concerns about secrecy in voting at polling places.

ADJOURNMENT 11:13 A.M.

Respectfully Submitted,



Anne Norton, Chief Clerk