

**BERKS COUNTY SOLID WASTE AUTHORITY  
MINUTES OF THE REGULAR MEETING OF  
SEPTEMBER 16, 2025**

A regular meeting of the Board of the Berks County Solid Waste Authority (the “Authority”) was called to order at 3:00 p.m. on September 16, 2025, at the Berks County Ag Center, 1238 County Welfare Road, 1<sup>st</sup> Floor meeting room, Leesport, Pa. 19533

The following members were present:

Charles Jones, PE  
Michael Gombar, Jr. Esquire  
Mr. Ron Rutkowski  
Mr. Brian Clements  
Mr. Charles Mowbray  
Mr. Tony Rymar  
Mr. Tony Sacco

Absent were Mr. Don Moll and Ms. Jane Witheridge.

Also present:

Ms. Jane Meeks, Executive Director of the Berks County Solid Waste Authority  
Soc Georgeadis, Esquire, Georgeadis Law

The Chairman declared a quorum was present and called the meeting to order.

PUBLIC COMMENT

No members of the public were present.

MINUTES

Upon a motion by Mr. Gombar, seconded by Mr. Rymar, the minutes of the regular meeting of July 15, 2025, were approved.

FINANCE

Treasurer’s Report:

Mr. Rutkowski distributed the Treasurer’s Report and invoices for payment and reviewed them with the Board. Upon a motion by Mr. Mowbray, seconded by Mr. Clements, the Board approved the payment of all invoices, ratified the payment of invoices previously paid and accepted the Treasurer’s Report.

## SOLICITOR'S REPORT

No Report

### NEW BUSINESS

a. Update on fall collection events

Ms. Meeks reported that both the paper shredding and household hazardous waste collections are on schedule for October 11<sup>th</sup> and October 18<sup>th</sup> respectively, with all arrangements completed. She indicated that these events will once again require pre-registration, however no one will be sent away for not registering. She indicated that we currently have over 1,000 people registered for the fall collections. Ms. Meeks indicated that the Surge Volleyball Club from Fleetwood will once again be assisting with our paper shredding event on October 11<sup>th</sup>.

b. Electronic Recycling Contract

Ms. Meeks indicated that the first of two one-year contract renewals with Green Chip will expire on December 31, 2025 and recommended that we renew the contract for the final year of the contract renewals. Ms. Meeks indicated that the current contract is a one-year contract with two, one-year options for renewal. Ms. Meeks indicated that Green Chip has agreed to renew the contract under the same terms and conditions, which includes all of their pricing.

Upon a motion by Mr. Clements, seconded by Mr. Rutkowski the Board unanimously authorized exercising our right to renew the existing contract with Green Chip, for the year 2026, which is the final renewal option.

c. 901 Grant – 2026 Public Education (County application)

Ms. Meeks explained that the current 901 education grant will cover 80% of the cost of our 2025 education expenses and that a new grant application will need to be submitted for our 2026 and 2027 education expenses. She indicated that that the estimated costs for our 2026/2027 education costs are approximately \$32,000 and that this grant application will need to be submitted by the County. Mr. Rutkowski questioned if the County will be submitting the application or the Authority. Ms. Meeks indicated that although this will be a county grant, the application and all disbursement requests will be filed by the Authority. The Board agreed to have their Executive Director submit this request to the County.

d. Certificate of Deposit – Renewal

Mr. Rutkowski previously reported during the Treasurers report that our current \$50,000 CD will mature on September 28, 2025 and recommended renewing that CD at the current rates. Upon a motion by Mr. Clements, seconded by Mr. Rutkowski the Board unanimously agreed to reinvent those funds into another short-term CD.

## EXECUTIVE DIRECTOR

Ms. Meeks indicated that she is continuing to assist our municipalities with filing their 904 Performance Grants, which are due December 30, 2025 and must be filed through the DCED website, as was the case in prior years. She indicated that she has assisted sixteen of our municipalities with their applications to date.

Ms. Meeks reported that on September 5, 2025, WM submitted for a four-year permit renewal for the Western Berks Landfill. Ms. Meeks indicated that this is part of the proposed expansion that WM is currently working on. Ms. Meeks indicated that during the first two quarters of 2025, the Western Berks Landfill has accepted only 16% of Berks County waste, rather than 26%, which was anticipated as part of the current Solid Waste Management Plan. She indicated that both the Commonwealth Environmental Systems Landfill and the Grand Central Landfill have substantially increased the amount of Berks County waste they are accepting in 2025.

Ms. Meeks indicated that she will be notifying the Pa Department of Agriculture of our intention to utilize the PDA's Chemsweep program's contractor to run our hazardous waste programs in 2026 and request PDA to pay for a portion of the pesticides collected during our events.

Ms. Meeks indicated that most of the other items outlined in her report have been discussed throughout today's meeting and offered to answer any questions that members may have, regarding her report.

### Next Meeting Date

Mr. Jones indicated that the next Authority meeting will be held on Tuesday, November 18, 2025 at 3:00 PM.

## ADJOURNMENT

At 3:35 p.m., upon a motion by Mr. Gombar, seconded by Mr. Rutkowski the Board unanimously resolved to adjourn.