



# **BERKS COUNTY FIRE TRAINING CENTER BURN BUILDING USAGE REQUEST FORM**

**E-mail completed forms to [berksfiretraining@berkspa.gov](mailto:berksfiretraining@berkspa.gov)**

Site reservation will only be approved upon the approval of a completed burn plan. Any burn plan received less than thirty calendar days from the burn date may result in cancellation of the burn. Organizations shall follow all of the policies that regulates the activity at the Berks County Fire Training Center. Personnel of the Berks County Fire Training Center always have full authority of all operations and activities that are being conducted at the training center. Fire Training Center personnel may modify, revise, or cancel any activity. Fire Training Center personnel have the right to cancel any scheduled activities in the event of an emergency, exigent circumstances, unsafe act, or participants conducting themselves in an improper or unsafe manner.

|                              |        |     |
|------------------------------|--------|-----|
| Date of Burn:                | Times: | To: |
| Organization:                |        |     |
| Organization OIC:            |        |     |
| Organization Contact Number: |        |     |
| Contact e-mail address:      |        |     |
| Billing Address:             |        |     |

Other organizations participating:

## **ACTION ITEMS**

Shall be reviewed by OIC and FTC Staff prior to beginning scenarios the day of the burn at the facility. All these items are mandatory.

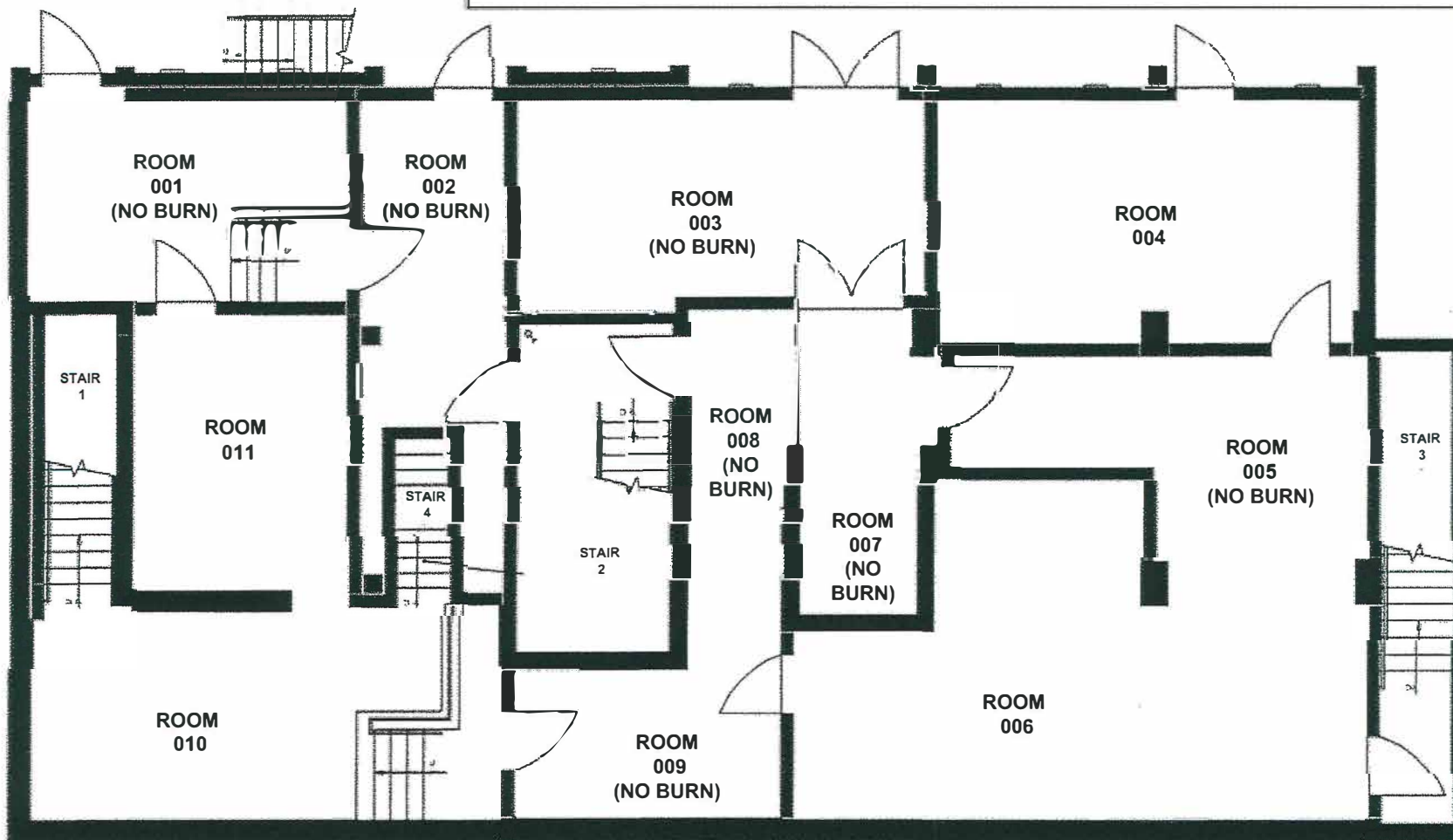
| Item  | Reviewed |
|---|----------|
| Scenarios and Matrix  |          |
| Established Work and Safety Zones   |          |
| P.P.C. (L/S shirts, long pants, socks) worn by participants                   |          |
| Inspection of Personal Protective Equipment conducted by participants         |          |
| S.C.B.A. Operational Check conducted by participants                          |          |
| E.M.S.  |          |
| Facial Hair Policy-Clean Shaven   |          |
| R.I.T.  |          |
| Evacuation and May Day Procedures   |          |
| Building walk through with participants                                       |          |
| Weather Conditions  |          |
| Accountability System   |          |
| Safety Lines in Place   |          |
| Ensure that facilities are cleaned, and equipment restored at end of training |          |

Comments:

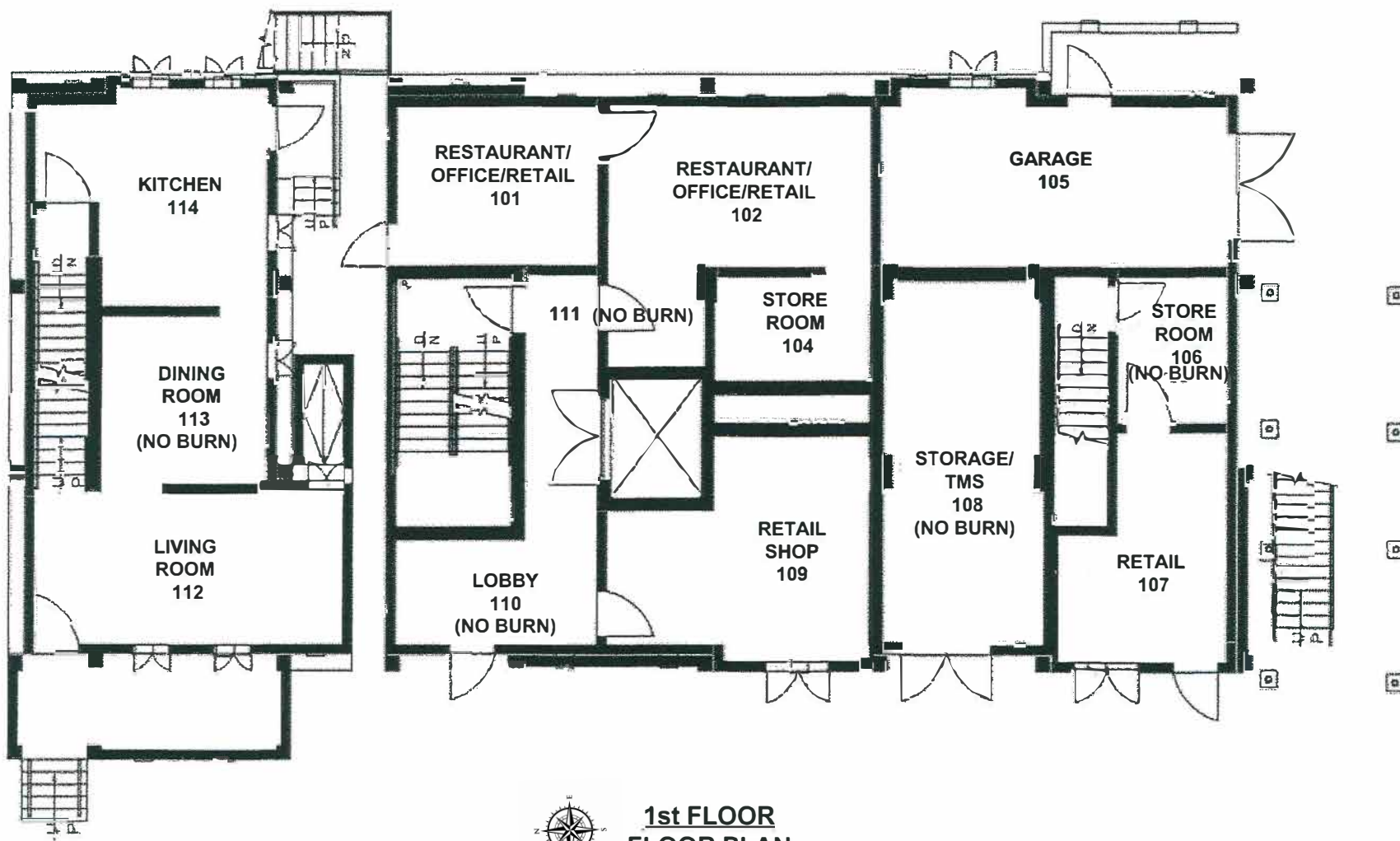
|                   |                             |
|-------------------|-----------------------------|
| OIC Name:         | OIC Signature:              |
| Burn Facilitator: | Burn facilitator Signature: |

# SCENARIOS

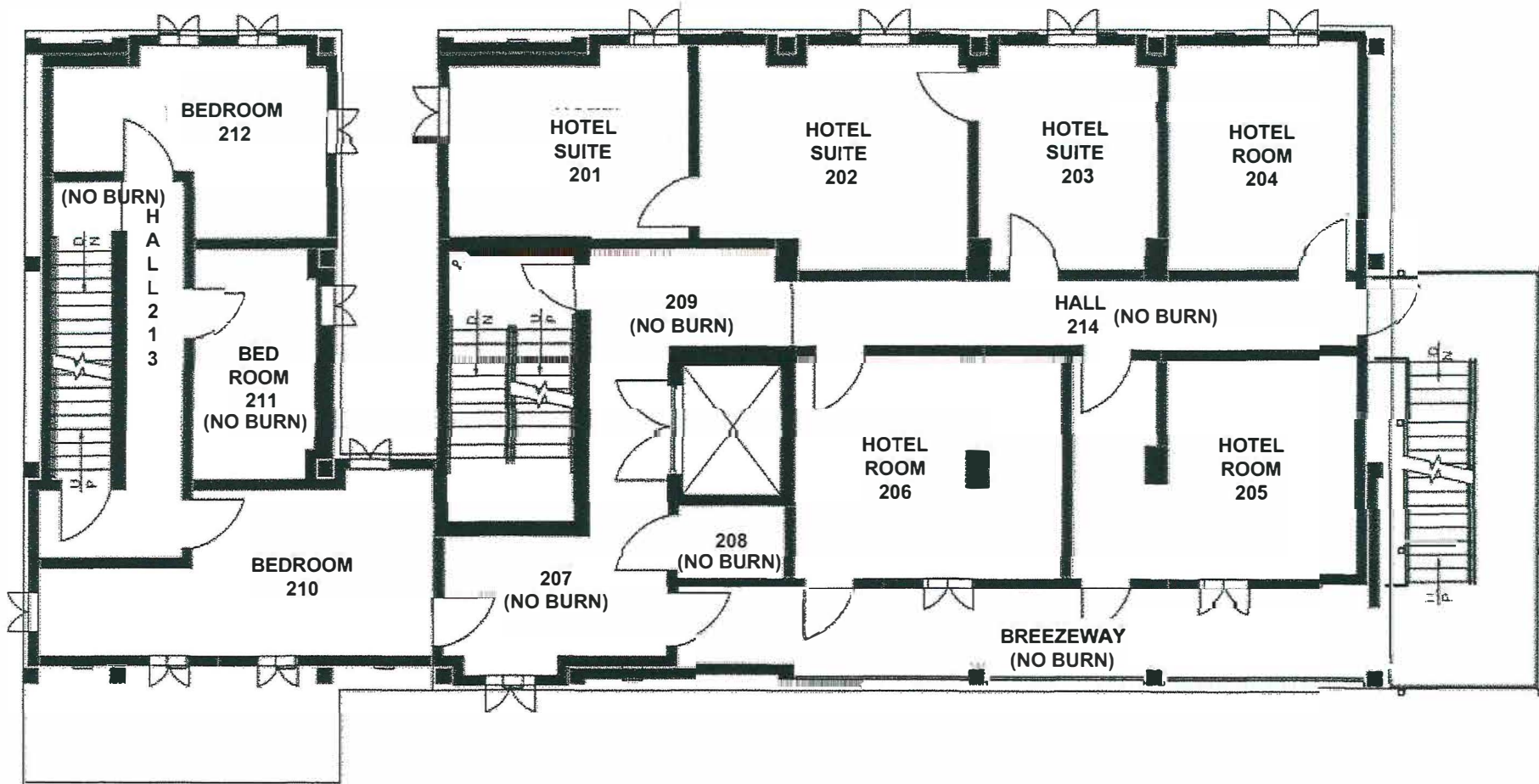
[illegible]



**BASEMENT  
FLOOR PLAN**

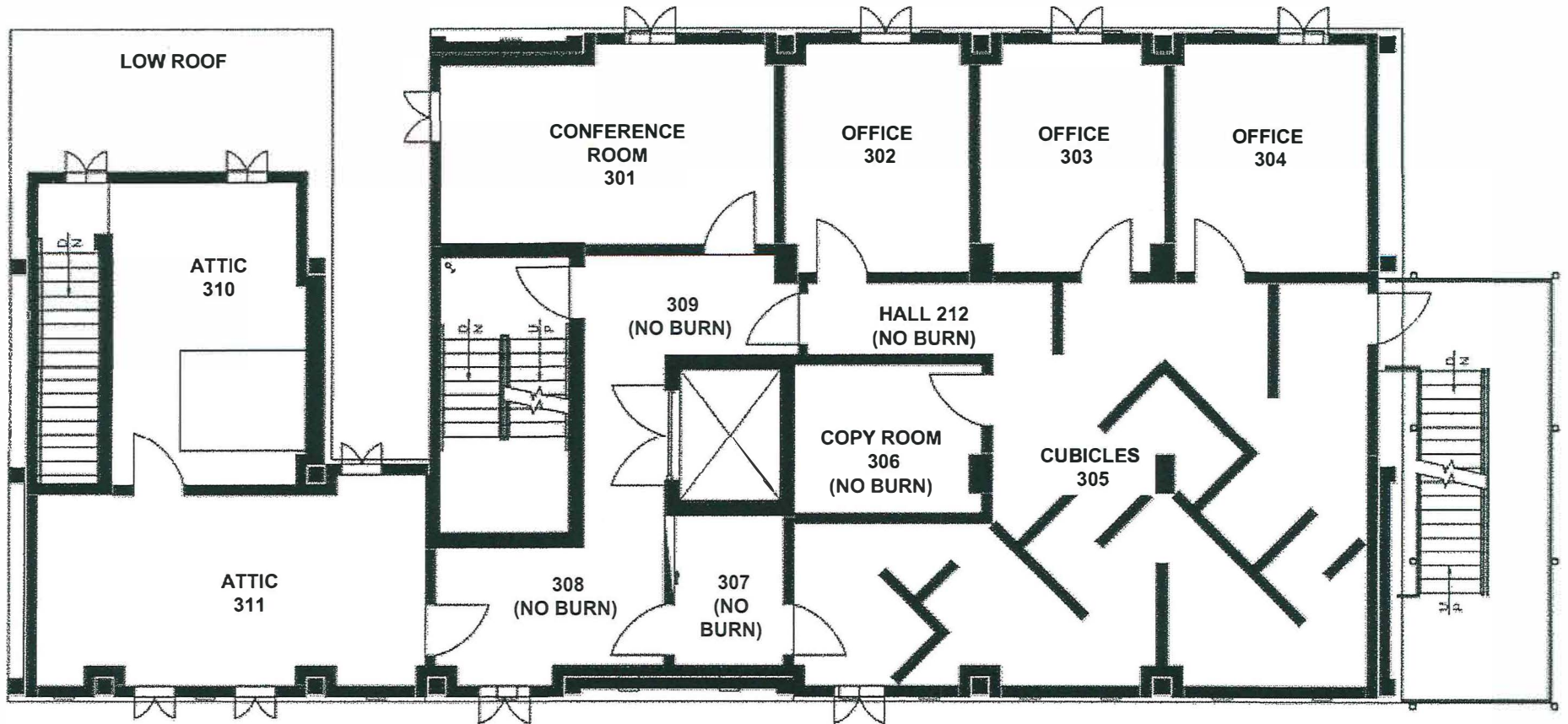
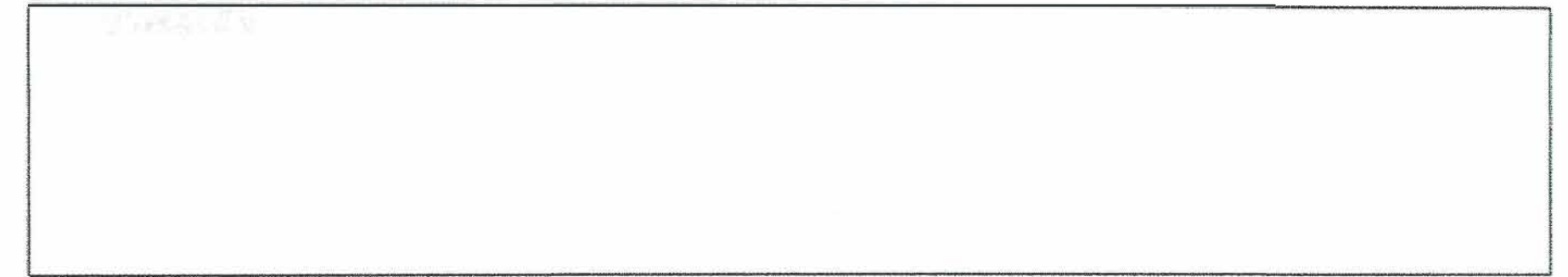


**1st FLOOR  
FLOOR PLAN**

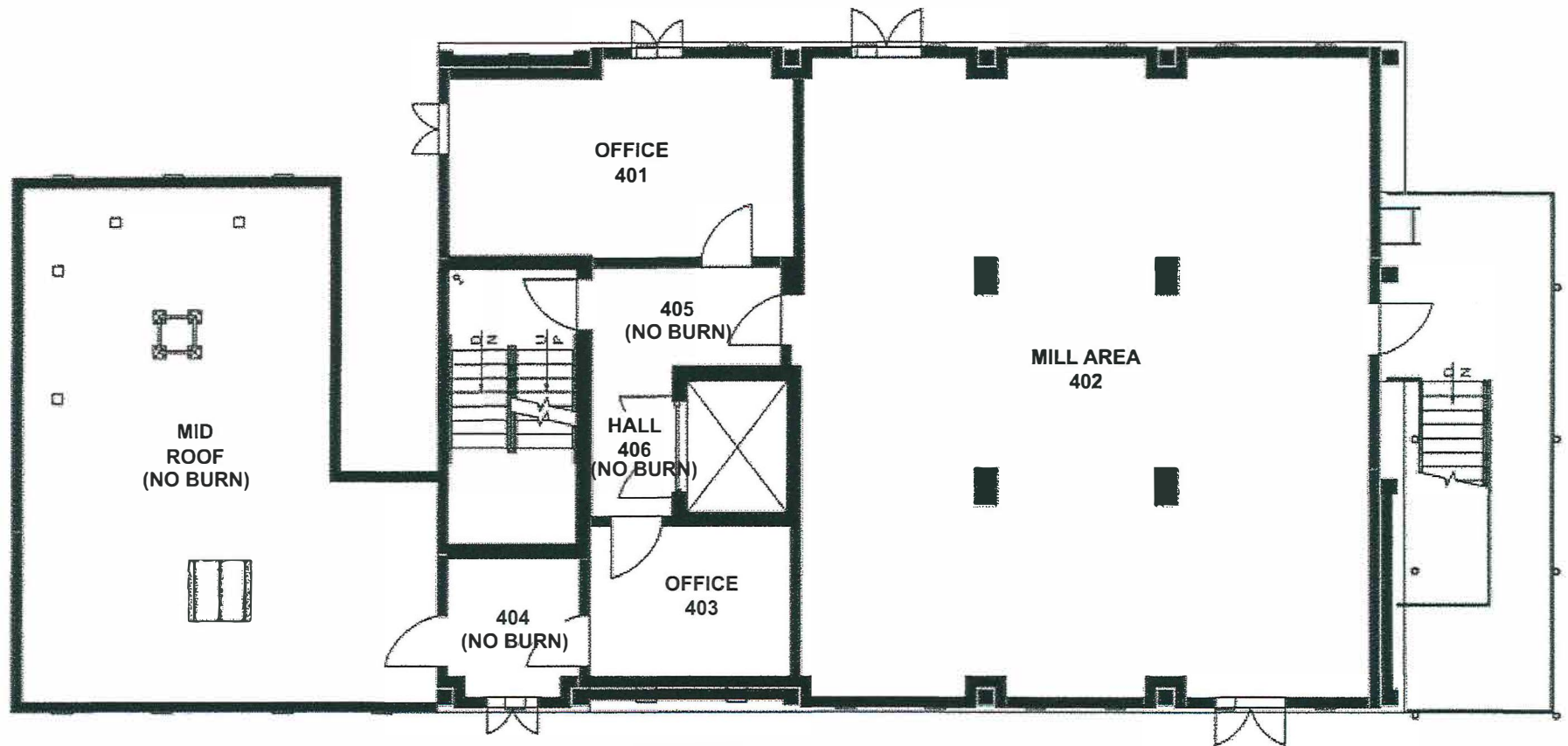
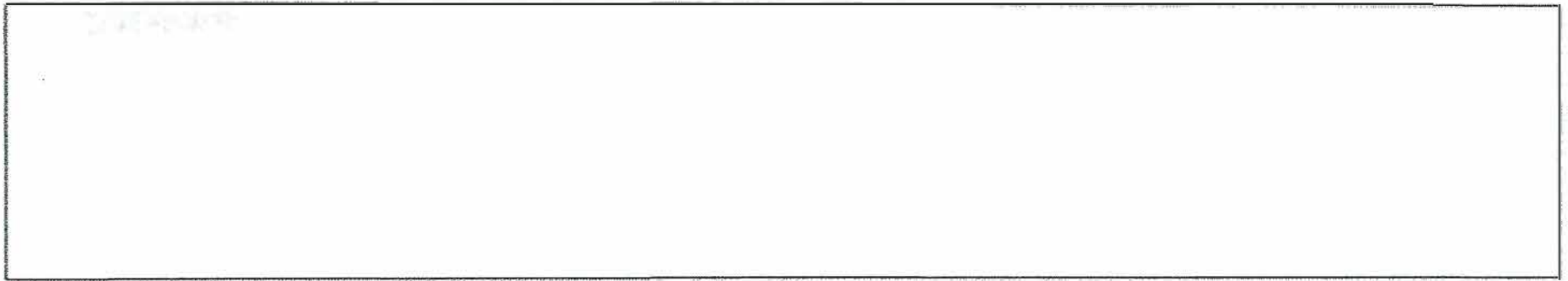


**2nd FLOOR  
FLOOR PLAN**

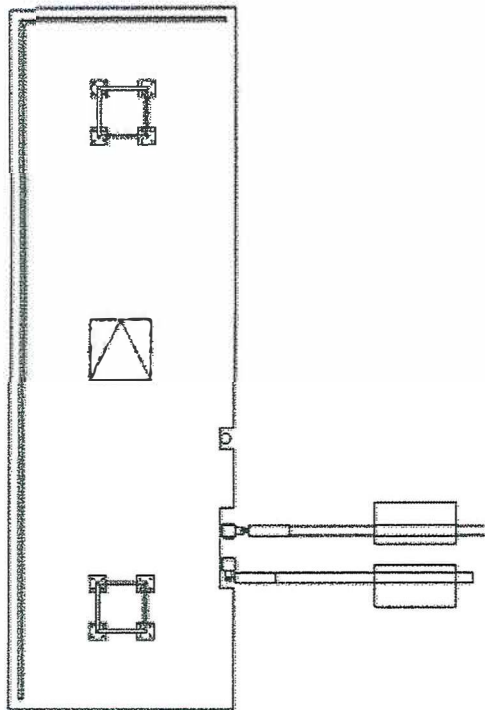
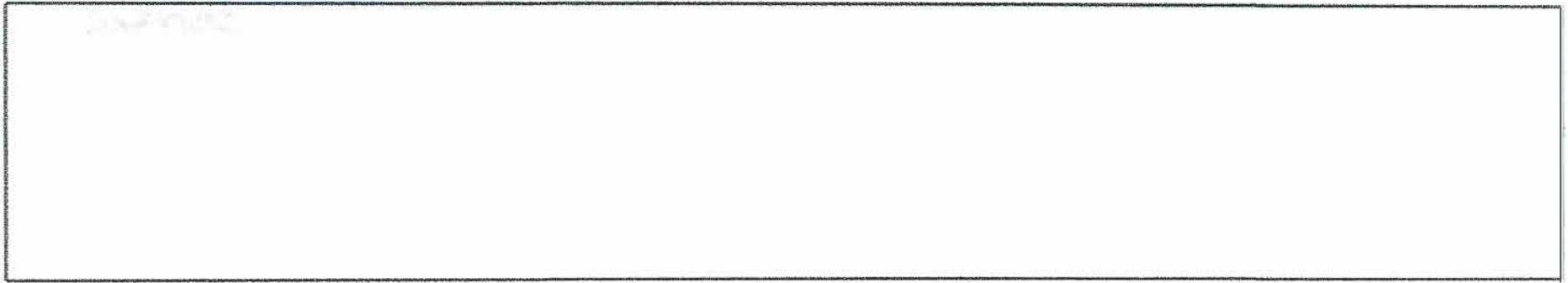




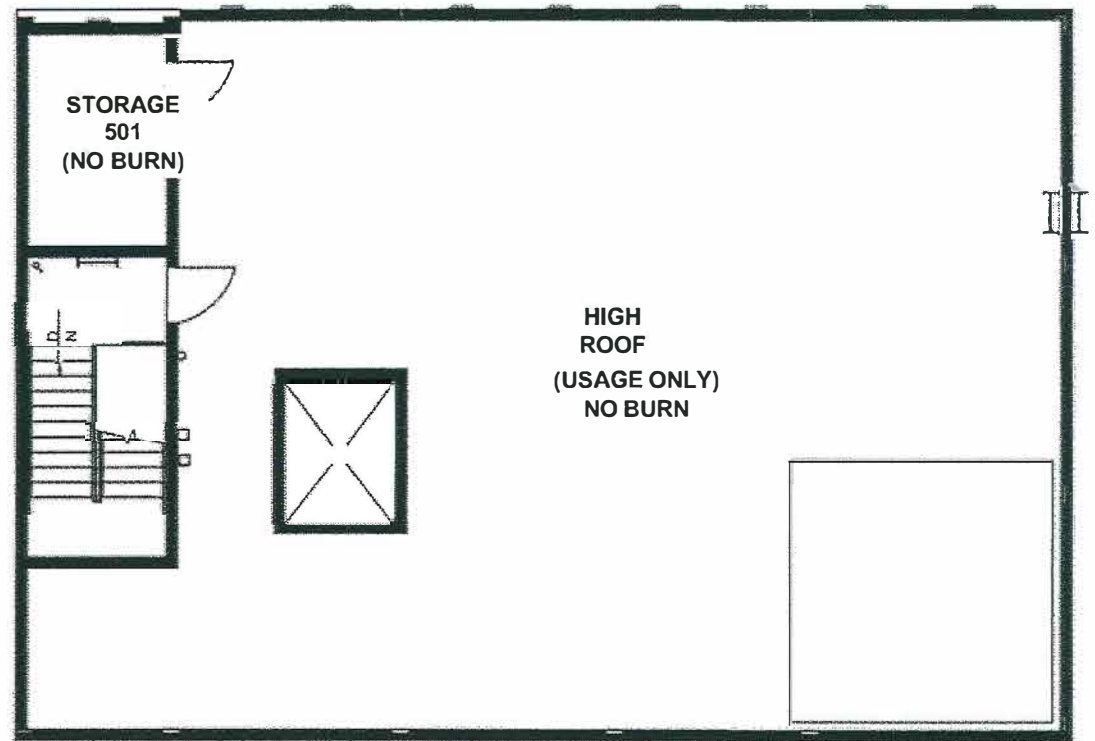
**3rd FLOOR  
FLOOR PLAN**



**4TH FLOOR  
FLOOR PLAN**



**PENTHOUSE FLOOR**  
**PLAN**



**ROOF FLOOR**  
**PLAN**