

Berks County Salary Board

Thursday, November 6, 2025

The Berks County Salary Board members met on Thursday, November 6, 2025, at 8:30 am in the Commissioners' Board Room on the 13th floor of the Berks County Services Center and through a virtual Microsoft Teams Live Event meeting, pursuant to due notice to the Board members and the public. Commissioner Christian Y. Leinbach called the meeting to order with Commissioner Michael S. Rivera, Commissioner Dante Santoni Jr., Controller Joseph E. Rudderow, County Solicitor Christine M. Sadler in attendance.

The minutes from October 2, 2025 Salary Board meeting were approved as presented.

On motion by Commissioner Rivera, seconded by Controller Rudderow, the following item was unanimously approved:

Commissioner's Office (10000 – 11010):

- a. Authorize the elimination of one (1) PC013474 Executive Assistant position. Salary budgeted \$70,350.

On motion by Commissioner Santoni, seconded by Controller Rudderow, the following item was unanimously approved:

Commissioner's Office (10000 – 11010):

- b. Authorize the creation of one (1) Chief Clerk / Executive Assistant position. Salary range Minimum \$56,137; Midpoint \$67,230; Maximum \$78,323.

On motion by Controller Rudderow, seconded by Commissioner Rivera, the following items were unanimously approved:

Solicitor's Office (10000 – 11020):

Authorize the elimination of the following positions:

- a. One (1) PC013257 Paralegal position. Salary budgeted \$66,048.
- b. One (1) PC010239 Chief Clerk position. Salary budgeted \$66,400.

On motion by Commissioner Santoni, seconded by Commissioner Rivera, the following item was unanimously approved:

Solicitor's Office (10000 – 11020):

Authorize the creation of the following position:

- c. One (1) Open Records Officer / Paralegal position. Salary range Minimum \$56,137; Midpoint \$67,230; Maximum \$78,323.

On motion by Commissioner Rivera, seconded by Controller Rudderow, the following item was unanimously approved:

Register of Wills – (10000 – 11500):

- a. Authorize the elimination of one (1) PC011670 Office Support II position. Salary budgeted \$0.

On motion by Controller Rudderow, seconded by Commissioner Santoni, the following items were unanimously approved:

Court Administration (10000 – 11600):

Authorize the elimination of the following positions:

- a. One (1) PC011179 Jury Clerk position. Salary budgeted \$0.
- b. One (1) PC011139 Interpreter position. Salary budgeted \$0.

On motion by Commissioner Santoni, seconded by Commissioner Rivera, the following item was unanimously approved:

District Justices (10000 – 11610):

- a. Authorize the elimination of one (1) PC011768 Part-time Office Support III position. Salary budgeted \$0.

On motion by Controller Rudderow, seconded by Commissioner Rivera, the following item was unanimously approved:

Court Reporters (10000 – 11620):

- a. Authorize the elimination of one (1) PC010679 Court Reporter I position. Salary budgeted \$0.

On motion by Commissioner Rivera, seconded by Controller Rudderow, the following item was unanimously approved:

Berks Heim – Plant Operations (53000 – 33080):

- a. Authorize the elimination of one (1) PC010202 Berks Heim Maintenance I position. Salary budgeted \$41,315.

With no public comment and with no further business to come before the Board, the meeting was adjourned at 8:35 am.

Respectfully Submitted,

Betsy E. Kartsotis, Human Resources