

**MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT
AUTHORITY OF THE COUNTY OF BERKS**

September 29, 2025

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:39 P.M. on September 29, 2025 at the offices of the Redevelopment Authority of the County of Berks, 400 E. Wyomissing, Avenue, Ground Floor, Suite 2, Mohnton, Pennsylvania 19540 and via Zoom telecommunications.

1. Roll Call:

The following Board members were present during the meeting:

Glenn Yeager, Chairman
Eileen Kastura Vice-President
Diodato Bassano, Treasurer
Jorge Diaz, Assistant Secretary/Assistant Treasurer

Also in attendance were:

Daniel Becker, Esquire of Kozloff Stoudt, Solicitor
Kenneth Pick, Executive Director
Jaime Perez, Deputy Director
Tyler Reese, Facilities & Housing Manager
Kathy Miller, Fiscal Officer
Michele Hummel, Assistant Fiscal Officer
Pauline Klopp, Redevelopment Generalist
Ethan Giorgio, Maintenance Technician
Susan Buono, Executive Assistant
Jack Williams, Executive Director of BCEH
Carolyn Bazik, Board President of BCEH

2. Public Comment:

There were no members of the public that attended the meeting. No public comment was made.

3. Executive Session- Legal Matters

The Board entered Executive Session at 4:40 PM. The regular Board meeting then was reconvened at 5:20 PM.

4. Presentation by Berks Coalition to End Homelessness:

Jack Williams and Carolyn Bazik from Berks Coalition to End Homelessness gave a presentation to the Board regarding their organization and what they do to help the community. Questions were asked regarding a possible merge and a lengthy discussion ensued. No definitive decision has been made.

5. **Reading and approval of minutes of the meeting of August 26, 2025:**

Upon motion made by Mr. Yeager and seconded by Ms. Kastura, all members of the Board present voted to approve the August 26, 2025 minutes of the Board.

6. **Report of the Treasurer:**

Diodato Bassano presented the Statement of Activity and the Statement of Financial Position as of August 31, 2025. A copy of the report is attached to these Minutes. Upon motion made by Mr. Yeager and seconded by Mr. Diaz, all Board members present voted to accept the report of the Treasurer, including said Statement of Activity and Statement of Financial Position, subject to audit.

7. **Bills and Communications:**

Diodato Bassano presented the list of payments to creditors representing the period of August 28, 2025 through September 29, 2025. A copy of the report is attached to these Minutes. Upon motion made by Mr. Yeager and seconded by Ms. Kastura, all Board members present voted to approve and/or ratify the list of payments to creditors.

8. **Reports of Committees:**

- a) Mr. Pick advised that there was nothing new to report regarding the Colebrookdale Railroad Finance Committee

9. **Unfinished Business:**

- a) **Rentals-** (Susan) Susan Buono advised that the rentals are performing well. We have one rental property that we are working with Berks County Housing Authority to obtain a PBV.
- b) **Whole Homes Repair Program (WHRP).** Tyler Reese advised the Board of the following: To date \$2,641,000.00 has been spent on repairs. 111 applications have been completed. 11 cases remain and are in various stages of completion.
- c) **23/24 Audit:** Mr. Perez provided an updated audit outline to the Board and advised that overall, the audit is progressing very well. The 2023 audit has gone through testing at this point. The 2024 audit is progressing well, and we anticipate significant progress will be made by the end of October.

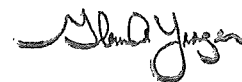
- d) **Colebrookdale Spur:** Mr. Pick advised of the following: We are just about through the environmental review process. After this has been completed there will be some documents to sign and then the actual funding agreement. This has been a very long process and we are hoping that by the middle of Spring of 2026 we will have some signed documents and possible closing.
- e) **Oley Project:** Tyler Reese advised the Board of the following: This month, the remaining demolition, curbing stakeout, and roofing, except for the new addition, were completed.

10. **New Business:**

- a. **Resolution #2025-6:** A motion was made by Mr. Yeager and seconded by Mr. Bassano authorizing the submission of an application to the Statewide Local Share Assessment Program requesting a grant of \$100,000 towards the cost of rehabilitating Bridge MP5.04 on the Colebrookdale Railroad.
- b. **Resolution 2025-7** A motion was made by Mr. Yeager and seconded by Mr. Diaz authorizing the request for a \$2,500,00 loan from the Infrastructure Loan Fund towards the cost of replacing Bridge MP4.21 on the Colebrookdale Railroad.
- c. **Ratification of hiring Jaynell Ortiz** A motion was made by Mr. Yeager and seconded by Ms. Kastura for the ratification of the hiring of Jaynell Ortiz as Operations Coordinator.
- d. **Appointment of Jaynell Ortiz** A motion was made by Mr. Yeager and seconded by Ms. Kastura authorizing the appointment of Jaynell Ortiz as Open Records Officer.
- e. **Appointment of Special Counsel:** A motion was made by Mr. Yeager and seconded by Mr. Diaz authorizing the appointment of Special Counsel for BCIDA-related matters.

11. **Adjournment:**

There being no further business of this Authority, a motion was made by Mr. Yeager to adjourn the meeting of this Authority. The motion was seconded by Mr. Bassano and all members of this Authority present voted in the affirmative. The next meeting of the Board will be on October 28, 2025. This meeting was adjourned at 6:45 PM.



Glenn A. Yeager, Chairman-