



Berks County LEPC
Local Emergency Planning Committee
"Partners in Preparedness"

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Berks County Local Emergency Planning Committee
Meeting Minutes
September 24, 2018

MEMBERS IN ATTENDANCE

| | | | | |
|-------------|-------------------|---------------|--------------|---------------|
| Lyn O'Hare | Megan Young-Kraft | Donnie Swope | Gary Moulder | Terry Sturgis |
| George Dula | Rodney Good | Stephen Young | | |
| | | | | |

**Indicates participated by phone.*

GUESTS IN ATTENDANCE

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|---------------------|--|--|--|
| Charles Zechman III | | | |
|---------------------|--|--|--|

Welcome & Introductions

Vice Chairperson Lyn O'Hare called the meeting to order at 3:05 P.M. at the Berks County Department of Emergency Services, Direct Link Technology Center, Multi-Purpose Room, Reading PA. Call-in provision was made available.

Lyn welcomed members and guests and asked that each individual introduce themselves.

Correspondence

- Ft. Indiantown Gap mailed to us the State Tier II reports for the Kutztown Readiness Center and Reading Readiness Center. They are still working on submitting through our system for 2017.
- A letter was received stating Spectra Energy was bought out by Enbridge last year. They mailed to us copies of the Tier II reports in addition to submitting them through our system under the name Texas Eastern Transmission, LP.
- Verisk 3E sent notification on behalf of CVS Pharmacy, 2239 Perkiomen Ave, Reading, that location uses and/or stores hazardous waste. In the letter, they requested support from Berks LEPC in the event of a fire or release. Donnie Swope contacted them by phone and advised the LEPC is not a responding agency.
- A downstream notification was sent by Sunoco Partners Marketing & Terminals regarding the 2,883,640 gallons of ethanol and refined petroleum at their Montello Terminal at 515 Fritztown Rd, Sinking Spring
- An invitation was sent by Northern Berks EMS for their First Responder Festival, held May 26th 2018 at the Leesport Farmer's Market. Donnie Swope and Megan Young-Kraft attended.

- An invitation was sent by Spring Township Police for their National Night Out event, held August 7th 2018 at the Lincoln Park Swimming Pool in Spring Township. Donnie Swope and Megan Young-Kraft attended.
- A downstream notification was sent to us from Santilli Oil Company, 240 Franklin St., Shoemakersville for 70,000 gallons of #2 heating oil.
- A mailing from Buckeye partners was received with information regarding pipeline right-of-way and 811.
- The Berks County Planning Commission sent the LEPC a copy of a letter to Sunoco Pipeline regarding land development for the Montello Pump Station. The letter notes a proposed addition of the nitrogen tank and liquid containment walls.
- Gary Moulder has invited members of the LEPC to attend an informal emergency planning meeting at Brenntag on Saturday, October 13th 2018 at 0900

EHS / Tier II Submission Status

- Megan Young-Kraft reports that there are five facilities that have not been in contact to report for 2017. Another round of letters and phone calls will be made.
- It was discovered that there are several EHS plans in the online Tier II system that are missing the last page. The website developer, IDSI, has been contacted and they are working on this issue. It was also discovered that the vulnerability zones that are generated by the system do not have units of measurements when displayed on the map. IDSI has also been contacted regarding this.
- After discussing the issue with missing information in plans, it was suggested that the LEPC review a sample of plans at the March meeting to audit the plans submitted in the tier II system.

Hazmat Team Report

Donnie Swope reported on the Berks County Special Operations Group (SOG):

- The training sessions were canceled for both January and February due to weather
- 3 new members were added to the team and are undergoing HAZWOPER and Hazmat Technician training.
- The team was recently re-certified by the state after the full scale exercise was held on September 8th, 2018. The exercise was the continuation of the previous railway table top exercise held in 2017.
- The team is looking at adding more training for full time staff members.

Old Business

- The After Action Report for the 2017 Rail Tabletop Exercise was reviewed and is attached.
- While it was brought up previously to recognize the 30th Anniversary of the Berks County LEPC, documentation and records dating back 30 years need to be proven. Terry Sturgis will research his records.

New Business

Committee Reports

- **Right To Know Requests** (Dec 2017-Sept 2018)
 - 330 Blair Ave, Reading, by Golder Associates, INC
 - 1200 Columbia Ave, Sinking Spring, by Golder Associates, INC

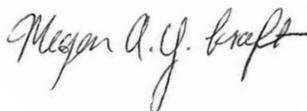
- 1112 Carbon St, Reading, by Golder Associates, INC
 - 6 Parkside Ave, Cumru Twp, by Leed Environmental
 - 999 Berkshire Blvd, Wyomissing, by Leed Environmental
 - 311 June Ave, Blandon, by Leed Environmental
 - 30 W. Huller Ln, Temple, by Kermida, INC
 - 900 Hemlock Rd., Morgantown by Kermida, INC
 - 447 Old Swede Rd., Douglassville, by RPS Environmental Risk
- **Public Education and Information**
 - Megan Young-Kraft reported the new public outreach items are in. They are a flashlight/compass/whistle combo with the LEPC logo printed on them.
 - More reminders about public outreach events will be sent out next year in the hopes more members are able to attend.
 - **Hazardous Materials Facility Liaison**
 - No Facility Liaison present, No report
 - **Emergency Response and Resources**
 - Donnie Swope: No Report
 - **Membership**
 - Still have holes in membership to fill with; Law Enforcement and Media representation. Megan Young-Kraft will reach out to Kutztown University to seek membership from their active media department.
 - Applications for Megan Young-Kraft and Gary Moulder were received and both members were appointed by the county commissioners.
 - The LEPC roster is currently full of inactive members. It was suggested that the by-laws should be reviewed to understand the requirement of commissioners dismissing inactive members.

Good & Welfare

No report.

A motion was made by Terry Sturgis, seconded by Rodney Good to adjourn. The motion passed, meeting adjourned 4:10pm. The next regular general meeting of the LEPC will be held at 3:00 PM on Monday, March 25, 2019 at Berks County Department of Emergency Services, 2561 Bernville Road, Reading, PA 19605.

Respectfully Submitted,



Megan A. Young-Kraft
Recording Secretary, Berks County LEPC