



READING AREA TRANSPORTATION STUDY

c/o Berks County Planning Commission
400 E. Wyomissing Ave., Box 2
Mohnton, PA 19540
Phone: 610.478.6300

2024-2025 Annual LTAP Report

Name: Matthew F. McGough

Email: mmcgough@berkspa.gov

Agency: Berks County Planning Commission

Phone: (610) 478-6300

Address: Berks County Services Center
400 E. Wyomissing Ave., Box 2
Mohnton, PA 19540

Date: 8-26-2025

Introduction

The PennDOT Local Technical Assistance Program (LTAP) is part of a national initiative to transfer transportation technology through training and technical assistance to municipal elected officials, roadmasters, roadcrew members, and police officers. LTAP provides technical information and proven technologies to meet the ever-changing demands on municipal governments.

Background and Partnership

The Berks County Planning Commission (BCPC) / Reading Area Transportation Study (RATS) has partnered with PennDOT to provide Local Technical Assistance Program (LTAP) training and assistance in the Reading Metropolitan Planning Organization (Reading MPO) which encompasses the County of Berks BCPC/RATS staff markets, attends tech assists, and coordinates and schedules classes locally for Berks County's 72 municipalities.

Overview of 2024-2025

The 2024-2025 fiscal year is BCPC's/RATS' ninth full year partnering with PennDOT to offer LTAP in Berks County. LTAP has allowed the BCPC/RATS to provide relevant and necessary training opportunities to our local municipalities. The instruction sessions, training materials, and site visits provided by the LTAP trainers and technical experts provide participants and municipalities opportunities to stay up to date regarding new federal/state laws and regulations addressing road maintenance and safety. LTAP also provides information about new technologies beneficial to asset and infrastructure maintenance and management.

Training Report

Berks County coordinated and scheduled seven classes during fiscal year 2024-2025 (July 1, 2024 – June 30, 2025). One of those classes, Trucks on Local Roads: Issues and Solutions, was originally scheduled for May 6th,

2025, but had to be postponed due to unforeseen circumstances. The class was eventually held on May 29, 2025. Chart 1 shows the FY 2024-2025 attendance for each course held during the period.

Chart 1: 2024-2025 Course Attendance

| Course | Date | Host | Registered | Attended |
|---|---------|--------------|------------|------------|
| Stormwater Control Measures O & M | 7-16-24 | Berks County | 15 | 12 |
| Winter Maintenance Planning | 9-13-24 | Berks County | 24 | 14 |
| Winter Maintenance | 10-8-25 | Berks County | 48 | 32 |
| Public Works Safety | 3-12-25 | Berks County | 36 | 31 |
| Crosswalks at Intersections | 4-17-25 | Berks County | 14 | 11 |
| Trucks on Local Roads: Issues and Solutions | 5-29-25 | Berks County | 20 | 8 |
| Active Transportation for PA Municipalities | 6-10-25 | Berks County | 12 | 10 |
| Total | | | 169 | 118 |

LTAP Technical Assistance

In the 2024-2025 fiscal year staff from the Reading MPO / BCPC participated in three technical assistance visits to Berks County municipalities. Staff visited Robeson Township on December 13, 2024, to examine the intersection of Mountz and Hay Creek Roads for safety concerns. Staff visited Kenhorst Borough on February 11, 2025 to examine truck parking on Commonwealth Boulevard in the Borough. Staff visited Spring Township on May 16, 2025 to examine the intersection of Dwight Street and Iroquois Avenue in the Township.

LTAP Expenditures

In the 2024-2025 Unified Planning Work Program (UPWP), the Reading MPO received an allotment of \$15,000 for the administration of the LTAP program. BCPC/RATS staff spent \$14,996.94 of that amount on corresponding with municipalities and coordinating on their training needs, promoting the LTAP, participating in webinars, training courses, technical assistances, and reporting on the administration of the program.

Highlights

Fiscal year 24-25 has been a productive year for the program in Berks County. Staff participated in more technical assistance visits than in previous years. Staff has also continued to see a trend of more individuals from out of the county attending our locally held classes. Staff is also noticing more police officers in attendance at some of the classes.

The LTAP program continues to be a conduit for greater communication between the County and our local municipalities, schools and organizations. For example, BCPC/RATS has coordinated with Albright College to use their facilities to host courses. In upcoming years, we plan to coordinate more with our local municipalities in allowing us to host classes at their facilities

Marketing

As always, the marketing campaign for the 2024-2025 LTAP program consisted of corresponding with municipalities, county facilities and operations, police departments, and our local public works organization via e-mail, phone, social media, and website to inform them of training opportunities, inquire about training needs, provide information about LTAP and the Roads Scholar Program, and to answer general questions about training courses and how to register for classes. A digital survey was also developed and sent out to inquire about what available courses municipalities would be interested in attending. Tabulating the survey allowed staff to determine which courses were of more interest among the municipal officials/road crews and then schedule them accordingly. BCPC/RATS staff also prepared a brochure that was sent to all our municipalities informing them of the program and available classes. Attached please find all the BCPC/RATS marketing materials for 2024-2025.

Looking Ahead

The BCPC/RATS staff will look to continue the LTAP program by reaching out to municipalities on a regular basis to inquire about what types of courses we should offer in the future. Based on feedback from attendees and through solicitation of input regarding course selections staff will consider adding more courses in the upcoming year based on demand. The RATS staff will look to continue to grow the LTAP program by possibly adding new courses and actively promoting courses offered in Berks County.

MFM

Attachment(s)

Reading Area Transportation Study

(610) 478-6300
FAX: (610) 478-6316

c/o Berks County Planning Commission
Berks County Services Center
633 Court Street, 14th Floor
Reading, PA 19601-4309

February 16, 2024

Berks County Municipal Officials

Re: 2024 LTAP Courses

Greetings,

This letter is to inform you of the availability of courses offered through PennDOT's Local Technical Assistance Program (LTAP). LTAP offers a variety of safety and maintenance courses to teach municipalities the basics of maintaining and improving the safety of Pennsylvania's roadways. The six half-day and one full-day workshops provide local officials with the opportunity to learn from their peers and exchange ideas. Please be advised that these courses are **free** to attend and class size is limited to 30 persons. If you are interested please register as soon as you can as classes fill up quickly. The following are the courses being offered this year, the date they are scheduled and their locations:

1. **Road Surface Management** – Wednesday, March 20, 2024 8:00AM-12:00PM at the Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533
2. **Seal Coat** – Friday, April 12, 2024 8:00AM-12:00PM at the Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533
3. **Pavement Markings: Applications and Basics VII** – Wednesday, May 15, 2024 8:00AM-12:00PM at the Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533
4. **Municipal Stormwater Facilities Program** –Wednesday, June 5, 2024 8:00AM-12:00PM at the Berks County Redevelopment Authority, 400 East Wyomissing Avenue, Suite 2, Mohnton, PA 19540
5. **Stormwater Control Measures: Operations and Maintenance** – Tuesday, July 16, 2024 8:00AM-3:00PM at the Berks County Redevelopment Authority, 400 East Wyomissing Avenue, Suite 2, Mohnton, PA 19540
6. **Winter Maintenance Planning** – Friday, September 13, 2024 8:00AM-12:00PM at the Berks County Redevelopment Authority, 400 East Wyomissing Avenue, Suite 2, Mohnton, PA 19540
7. **Winter Maintenance** – Tuesday, October 8, 2024 8:00AM-12:00PM at the Berks County Redevelopment Authority, 400 East Wyomissing Avenue, Suite 2, Mohnton, PA 19540

Accompanying this letter is a brochure detailing the LTAP program and the courses being offered in our region for the year 2024. More information, including course descriptions and registration can be found at the LTAP website: <https://gis.penndot.gov/ltap/>.

Please share this information with your roadmaster, public works directors, supervisors, police officers, council members, and other interested parties. If you want more information on LTAP or need assistance

signing up for courses please do not hesitate to contact me at mmcgough@countyofberks.com or 610 478-6300 Ext. 6306. Thank you for your time and consideration.

Sincerely,



Matthew F. McGough
Planner III
Berks County Planning Commission

Reading Area Transportation Study

(610) 478-6300

c/o Berks County Planning Commission
Berks County Services Center
633 Court Street, 14th Floor
Reading, PA 19601-4309

February 14, 2025

Berks County Municipal Officials

Re: 2025 LTAP Courses

Greetings,

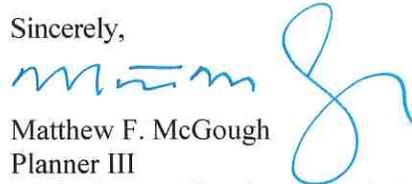
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1. **Public Works Safety** – Wednesday, March 12, 2025 8:00AM-12:00PM at the Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533
2. **Pedestrians and Crosswalks** – Thursday, April 17, 2025 8:00AM-12:00PM at the Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533
3. **Trucks on Local Roads: Issues & Solutions** – Tuesday, May 6, 2025 8:00AM-12:00PM at the Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533
4. **Active Transportation for PA Municipalities** – Tuesday, June 10, 2025 8:00AM-12:00PM at the Berks County South Campus Multi-Purpose Room, 400 East Wyomissing Avenue, Mohnton, PA 19540
5. **Speed Limits and Speed Management** – Wednesday, July 9, 2025 8:00AM-3:00PM at Albright College Roessner Hall, 1940 North 13th Street, Reading, PA 19604
6. **Stop Signs and Intersection Traffic Control** – Wednesday, August 6, 2025 8:00AM-12:00PM at the Berks County South Campus Multi-Purpose Room, 400 East Wyomissing Avenue, Mohnton, PA 19540
7. **Local Road Safety Plan** – Wednesday, September 10, 2025 8:00AM-12:00PM at the Berks County South Campus Multi-Purpose Room, 400 East Wyomissing Avenue, Mohnton, PA 19540
8. **Winter Maintenance Planning** – Friday, October 10, 2025 8:00AM-12:00PM at the Berks County South Campus Multi-Purpose Room, 400 East Wyomissing Avenue, Mohnton, PA 19540

Accompanying this letter is a brochure detailing the LTAP program and the courses being offered in our region for the year 2025. More information, including course descriptions and registration can be found at the LTAP website: <https://gis.penndot.gov/ltap/>.

Please share this information with your roadmaster, public works directors, supervisors, police officers, council members, and other interested parties. If you want more information on LTAP or need assistance signing up for courses please do not hesitate to contact me at mmcgough@berkspa.gov or 610 478-6300 Ext. 6306. Thank you for your time and consideration.

Sincerely,



Matthew F. McGough
Planner III
Berks County Planning Commission

PennDOT Local Technical Assistance Program (LTAP)



LTAP SERVICES OFFERED AT NO COST TO MUNICIPALITIES!!!

The Pennsylvania Local Technical Assistance Program (LTAP) shares transportation knowledge, improves road maintenance and safety skills, and puts research and new technology into practice at the local level through:

Training: Workshops are scheduled throughout the state and can be requested as a road show.

Technical Assistance: LTAP technical experts are available by phone, by email, and in person to help municipalities troubleshoot specific issues on their roadways.

Newsletter: LTAP distributes a quarterly newsletter, *Moving Forward*, which features the latest news and new practices and technologies.

Technical Information Sheets: Tech sheets provide useful, technical information on such topics as effective stop sign placement, how to use the MUTCD, paving roads, and other safety and maintenance issues related to local roads.

Website: LTAP's website, <https://gis.penndot.gov/ltap/>, is a valuable tool that provides up-to-date information on workshops, news items, LTAP Advisory Committee members, tech sheets, newsletters, and other resources.

Berks County is offering the following courses locally for the 2024 calendar year:

Wednesday, March 20, 2024 8:00AM – 12:00PM

Location: Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533

Road Surface Management: Half Day, Roads Scholar I, RS Admin

This course provides the basics for developing a road surface management program to help local governments manage their pavements. It provides an understanding of the concept and importance of road surface inventories and condition surveys. The basic components of flexible and rigid pavements are reviewed as well as pavement condition evaluations and how to recognize common pavement distress. Repair strategies at the system and project level are also discussed. Participants will perform sample pavement ratings.

Intended Audience: Individuals who perform roadway inventory and condition surveys as well those responsible for planning and programming functions, such as public works directors, street supervisors, roadmasters, and crew foremen, will find this course beneficial.

Friday, April 12, 2024 8:00AM – 12:00PM

Location: Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533

Seal Coat: Half Day, Roads Scholar I

Individuals attending this course will be presented with the information necessary for the proper planning and execution of a seal coat operation. This pavement preservation technique is often used by local government agencies to extend the useful life of their roadways. The various types of seal coat operations will be included. The participants will be able to identify typical roadway distress that can be addressed by the use of a liquid bituminous seal coat. The latest materials, equipment,

and techniques available for performing this operation will be presented. The process to ensure the correct aggregate and liquid bituminous material selection is achieved will be reviewed. Equipment calibration requirements and the operational sequence will be presented to assist the participants in ensuring a quality product is obtained.

Intended Audience: This course is intended for local government officials responsible for asset management, project planning, and inspection of seal coat projects, as well as the crews performing this work. This includes Public Works Directors, Supervisors, Road Masters, Foremen and Equipment Operators.

Wednesday, May 15, 2024 8:00AM – 12:00PM

Location: Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533

Pavement Markings: Applications and Maintenance VII: Half Day, Roads Scholar I, RS Police

The consistent application and maintenance of pavement markings are paramount to motorists' safety. This course covers all aspects of pavement markings from their purpose and intent to their installation and maintenance on roadways. Content is based on the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD) and the most current Pennsylvania Department of Transportation (PennDOT) practices, regulations, and resources. Participants will discuss and learn more about materials, applications, installation, and maintenance of pavement markings.

Intended Audience: Roadmasters, public works directors, engineers, maintenance personnel, street supervisors, and any other individuals involved with the design, installation, and maintenance of pavement markings within their jurisdiction. Others who would benefit from this course include elected officials, public works employees, municipal managers. Engineers are welcome to attend, but the focus is on the non-engineer.

Wednesday, June 5, 2024 8:00AM – 12:00PM

Location: Berks County Redevelopment Authority, 400 East Wyomissing Ave, Ground Floor Suite 2, Mohnton, PA 19540

Municipal Stormwater Facilities Program: Half Day, Roads Scholar I, RS Admin

This course will introduce participants to the stormwater processes, explain the need for stormwater control measures (SCMs), highlight the key laws regulating SCMs, define the common types of SCMs, explore inspection procedures, and outline general maintenance activities. Attendees will learn to about different aspects of a municipal SCM program including inventory methods, inspections approaches, and maintenance needs as required by municipal codes, MS4/NPDES permits, and Chapter 102 NPDES permits. Example check lists and resources will illustrate topics presented.

Intended Audience: Primarily intended for individuals who are involved in the planning level and permit adherence aspects of operation and maintenance of SCMs, including public works directors, personnel involved in establishing and administering local stormwater policies. SCM maintenance staff, persons reviewing SCM development plans, and inspecting SCMs would also benefit from the course content.

Tuesday, July 16, 2024 8:00AM – 3:00PM

Location: Berks County Redevelopment Authority, 400 East Wyomissing Ave, Ground Floor Suite 2, Mohnton, PA 19540

Stormwater Control Measures O & M: Full Day, Roads Scholar II

This course prepares attendees to perform routine and corrective maintenance on common types of stormwater control measures (SCMs). Participants will learn the keys of a successful SCM Operations Program, common SCM types and components; what infiltration/filtration surfaces are, common SCM vegetation considerations, and the difference between routine verses corrective maintenance. Attendees will be prepared to schedule and complete routine maintenance activities; be familiar with techniques and equipment appropriate for various SCMs types and understand specialized maintenance techniques to address frequently encountered SCM problems.

Intended Audience: Primarily individuals who are involved in operation and maintenance of stormwater control measures, including public works directors and SCM field maintenance personnel. Personnel involved in designing and inspecting SCMs will also benefit from the knowledge gained in this training.

Friday, September 13, 2024 8:00AM – 12:00PM

Location: Berks County Redevelopment Authority, 400 East Wyomissing Ave, Ground Floor Suite 2, Mohnton, PA 19540

Winter Maintenance Planning: Half Day, Roads Scholar II, RS Admin

Winter storm conditions can disrupt the daily lives of our citizens such that wintery road conditions can slow travel leading to delays, accidents, property damage and even human injury. The cost of maintaining snow- and ice-covered roadways continues to rise while the expectations of the traveling public for safe and passable roads increase. This combination of winter storm conditions, rising motorist expectations, and the cost of providing a higher level of winter roadway services creates increased challenges for municipal road crews. This course covers the planning and preparation aspects of a year-around comprehensive winter maintenance operation. Topics will include planning, budgeting, work force training, equipment preparation, material procurement strategies, and public relations for winter operations.

Intended Audience: Individuals who are involved with planning and managing winter maintenance operations including: supervisors, managers, directors, road masters, and other municipal staff involved with winter maintenance planning.

Tuesday, October 8, 2024 8:00AM – 12:00PM

Location: Berks County Redevelopment Authority, 400 East Wyomissing Ave, Ground Floor Suite 2, Mohnton, PA 19540

Winter Maintenance: Half Day, Roads Scholar I

This course covers the basics of an effective and efficient winter maintenance program. Best Practices for winter maintenance operations will be emphasized. Topics will include an overview of the various materials available for treating the roadways, as well as, the latest techniques in pre-wetting and anti-icing practices. Other topics will include spreader calibration, material application rates, basic plowing techniques and environmental awareness.

Intended Audience: All public works employees engaged in winter maintenance operations including: Street supervisors, public works directors, roadmasters, crew foremen and equipment operators.

To Register for Courses:

Contact Matt McGough at the Berks County Planning Commission at 610 478-6300 Ext. 6306 or via email at mmcgough@countyofberks.com

Or

Through the PennDOT LTAP website:

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Berks County is offering the following courses locally for the 2025 calendar year:

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Location: Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533

Public Works Safety: Half Day, Roads Scholar I, RS Admin

This course provides a basic understanding of common safety factors and practices associated with public works road maintenance operations. Specific operations discussed include trench excavation, crack sealing with hot asphalt, mowing and chain saw use, as well as winter maintenance. It provides an overview of why accidents happen and how to protect personnel through the use of personal protective equipment. Workplace awareness is stressed with emphasis on chemical safety, environmental hazards, and vehicle and equipment safety issues. The importance of having a formal safety program in place and how to establish an effective program is discussed.

Intended Audience: Individuals who are performing maintenance or construction activities for or on municipal roadways including: roadmasters, crew foremen, equipment operators, and laborers. Others who would benefit from this course include municipal managers and elected officials to understand the importance and for budgeting purposes.

Thursday, April 17, 2025 8:00AM – 12:00PM

Location: Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533

Pedestrian and Crosswalks: Half Day, Roads Scholar II, RS Police

The purpose of this course is to review and understand the needs of pedestrians in the modern transportation environment. The course will review national and Pennsylvania pedestrian safety data, pedestrian mobility characteristics, and pedestrian behaviors. It will also examine federal and state guidelines for pedestrian facilities, including sidewalks, crosswalks, and other features. Finally, the course will review Federal Highway Administration and PennDOT programs to improve pedestrian safety and discuss how to implement those elements locally.

Workshop activities will encourage participants to improve pedestrian safety, support walking activities in communities, determine when and how to mark crosswalks, improve the visibility of pedestrian facilities, and make physical road improvements for pedestrian safety.

Intended Audience: This course is intended for local officials responsible for the planning, design, and implementation of pedestrian facilities. This includes municipal managers, elected officials, public works directors, roadmasters, and code enforcement officers.

Tuesday, May 6, 2025 8:00AM – 12:00PM

Location: Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533

Trucks on Local Roads: Issues and Solutions: Half Day, Roads Scholar II, RS Admin, RS Police

Short Description: This class will discuss common truck issues for local communities/local roads, and potential methods and solutions for resolving the issues.

Long Description: Truck traffic on local roads is a difficult balancing act for many municipalities in Pennsylvania. While trucks need access to pick-up and deliver the goods that are necessary for everyday life and the economy, many local roads are not suitable for truck travel. Furthermore, recent changes to State Law in Act 31 of 2018 add more complications. This class will:

- Review current state laws and regulations on truck access and restrictions.
- Discuss the traffic study requirements and options for restricting truck traffic.
- Examine real local truck traffic issues, problems, and solutions.
- Explore planning approaches for trucks, including land use, the roadway network, and ordinances.

Intended Audience: All municipal employees involved with trucks on the local roads. While the primary audience is road crews and roadmasters, everyone involved with trucks in the municipality should attend, including public works employees, roadmasters, street superintendents, elected officials, law enforcement personnel, municipal managers, office staff, and engineers.

Tuesday, June 10, 2025 8:00AM – 12:00PM

Location: Berks County Agricultural Center, 1238 County Welfare Road, Leesport, PA 19533

Active Transportation for PA Communities: Half Day, Roads Scholar II

The Active Transportation training course will discuss the latest research and guidelines for non-motorized transportation modes. Many communities in Pennsylvania are encouraging more active transportation (walking, cycling, etc.) to enhance their community and foster healthy lifestyles. Corresponding to this encouragement of active transportation, communities are looking to develop active transportation plans to help create more facilities such as bicycle paths, sidewalks, trails, greenways, etc. This course will examine the safety and standards for these facilities, as well as how to develop an active transportation plan. The course will also highlight successful examples of local plans, practices, and policies in Pennsylvania.

Intended Audience: This course is intended for local officials responsible for the planning, design, and implementation of bicycles, greenways, trails and related facilities. This includes municipal managers, elected officials, public works directors, roadmasters, and code enforcement officers.

Wednesday, July 9, 2025 8:00AM – 3:00PM

Location: Albright College Roessner Hall, 1940 North 13th Street, Reading, PA 19604

Speed Limits and Speed Management: Half Day, Road Scholar II, RS Police, RS Admin

The half-day course will employ newly developed material, focusing on the investigation and decision-making processes associated with managing vehicular speed. The participants will: review speed safety statistics and how to identify problem areas, discuss how to study a roadway segment for speed issues and determine changes in speed limit postings, recognize common safety issues and learn to apply proven mitigation measures.

Intended Audience: This course is intended for local government officials responsible for the installation, maintenance, and inspection of traffic signs, roadway safety, and asset management. This includes traffic technicians, public works directors, supervisors, roadmasters, and crew responsible for traffic signs.

Wednesday, August 6, 2025 8:00AM – 12:00PM

Location: Berks County South Campus Multi-Purpose Room, 400 East Wyomissing Ave, Mohnton, PA 19540

Stop Signs and Intersection Traffic Control: Half Day, Road Scholar II, RS Police, RS Admin

Part of LTAP's new series of courses on signing and safety, this course focuses on STOP signs and other controls that improve safety at unsignalized intersections. Beginning with reasons for effectively implementing STOP sign placement, course content will examine the components of STOP sign placement, as well as offering suggestions for accommodating uncommon challenges. In addition to STOP signs, the course will present content on other safety features often used at intersections along with signs such as pavement markings and rumble strips. The course will also offer content on common STOP intersection problems such as unwarranted STOP signs and multi-way STOP intersections. The methodology for studying an intersection to warrant STOP signs is included, along with a Workshop, during which participants will be challenged with an example problem and given an opportunity to work through a study to determine the best tools for intersection safety.

Intended Audience: This course is intended for local government officials responsible for the installation, maintenance, and inspection of traffic signs, roadway safety, and asset management. This includes traffic technicians, public works directors, supervisors, roadmasters, and crew responsible for traffic signs.

Wednesday, September 10, 2025 8:00AM – 12:00PM

Location: Berks County South Campus Multi-Purpose Room, 400 East Wyomissing Ave, Mohnton, PA 19540

Local Road Safety Plan: Half Day, Road Scholar II, RS Police, RS Admin

This course will teach participants how to develop a local road safety plan that provides a framework for identifying, analyzing, and prioritizing safety improvements on local roads. The content of a local road safety plan is tailored to local issues and needs and will vary accordingly. Through the process of developing a plan, a prioritized list of issues, safety concerns, actions, and improvements is created, which can then be used to reduce fatalities and serious injuries on local roads. This course is based on the Federal Highway Administration's Local Road Safety Plan Guidebook, the PennDOT Strategic Highway Safety Plan, and other relevant resources. Municipalities should consider developing a local road safety plan to use as a tool for reducing fatalities, injuries, and crashes and properly allocating limited safety resources.

The plan should be viewed as a living document that can be updated to reflect changing local needs and priorities. This course will:

- Examine the components of a local road safety plan.
- Review national and state regulations and guidelines for developing local road safety plans.
- Explain through workshops and exercises how to create a local road safety plan.

Intended Audience: The course is intended for local government officials responsible for the management of transportation facilities. This includes municipal elected officials, public works directors, supervisors, roadmasters, planners, police officers, and other responsible for safety.

Friday, October 10, 2025 8:00AM – 12:00PM

Location: Berks County South Campus Multi-Purpose Room, 400 East Wyomissing Ave, Mohnton, PA 19540

Winter Maintenance Planning: Half Day, Road Scholar II, RS Admin

Winter storm conditions can disrupt the daily lives of our citizens such that wintery road conditions can slow travel leading to delays, accidents, property damage and even human injury. The cost of maintaining snow- and ice-covered roadways continues to rise while the expectations of the traveling public for safe and passable roads increase. This combination of winter storm conditions, rising motorist expectations, and the cost of providing a higher level of winter roadway services creates increased challenges for municipal road crews.

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To Register for Courses:

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Or

Through the PennDOT LTAP website:

<https://gis.penndot.gov/ltap/>.



LOCAL TECHNICAL ASSISTANCE PROGRAM CONTACT INFORMATION

For more information on the Local Technical Assistance Program, and to register for current courses

gis.penndot.gov/ltap/

2024

Local Technical Assistance Program



PennDOT LTAP

400 North Street, 6th Floor
Harrisburg, PA 17120
Phone: 800-FOR-LTAP (367-5827)
Fax: (717) 783-9152
E-mail: ltap@state.pa.us

PennDOT LTAP:

Helping municipalities provide a safer, more efficient transportation system in Pennsylvania

The Pennsylvania Local Technical Assistance Program (LTAP) was created to share transportation knowledge, improve road maintenance and safety skills, and put research and new technology into practice at the local level. Established by the Federal Highway Administration in 1983, Pennsylvania LTAP is part of a network of 57 LTAP centers nationwide that support city, borough and township officials and their road crews.



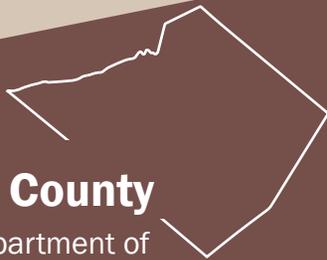
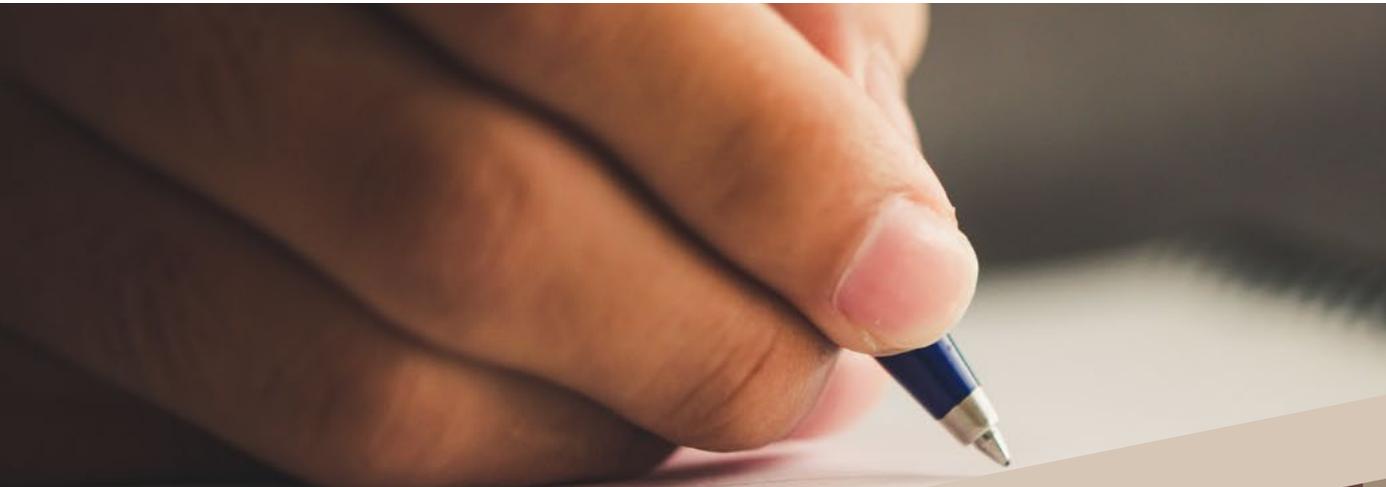
Matt McGough

Berks County Services Center
633 Court Street, 14th Floor
Reading, PA 19601

Phone: 610 478-6300 Ext. 6306
Fax: 610 478-6316
E-mail: mmcgough@berkspa.gov



pennsylvania
DEPARTMENT OF TRANSPORTATION



LTAP in Berks County

The Pennsylvania Department of

Transportation (PennDOT) Local Technical Assistance Program (LTAP), in partnership with the Reading Area Transportation Study (RATS) and the Berks County Planning Commission (BCPC), is designed to help municipalities, which maintain over 68,000 miles of roadways, make the best use of their roadway maintenance dollars. LTAP provides free technical information and proven technologies dealing with roadway maintenance and safety methods to meet the growing demands on municipal governments. Seven courses are being offered in 2024 in Berks County on a variety of current transportation subjects.

2024 COURSE TOPICS

Road Surface Management

Seal Coat

**Pavement Markings:
Applications and
Maintenance VII**

**Municipal Stormwater
Facilities Program**

**Stormwater Control
Measures O & M**

Winter Maintenance Planning

Winter Maintenance

**WEDNESDAY
MARCH 20, 2024
8AM-12PM**

Road Surface Management
**BERKS COUNTY
AGRICULTURAL CENTER**
1238 County Welfare Road
Leesport, PA 19533

**WEDNESDAY
MAY 15, 2024
8AM-12PM**

Pavement Markings:
Applications and
Maintenance VII

**BERKS COUNTY
AGRICULTURAL CENTER**
1238 County Welfare Road
Leesport, PA 19533

**TUESDAY
JULY 16, 2024
8AM-3PM**

Stormwater Control
Measures O & M

**BERKS COUNTY
REDEVELOPMENT AUTHORITY**
400 East Wyomissing Avenue,
Suite 2
Mohnton, PA 19540

**TUESDAY
OCTOBER 8, 2024
8AM-12PM**

Winter
Maintenance

**BERKS COUNTY
REDEVELOPMENT AUTHORITY**
400 East Wyomissing Avenue,
Suite 2
Mohnton, PA 19540

**FRIDAY
APRIL 12, 2024
8AM-12PM**

Seal Coat

**BERKS COUNTY
AGRICULTURAL CENTER**
1238 County Welfare Road
Leesport, PA 19533

**WEDNESDAY
JUNE 5, 2024
8AM-12PM**

Municipal Stormwater
Facilities Program

**BERKS COUNTY
REDEVELOPMENT AUTHORITY**
400 East Wyomissing Avenue,
Suite 2
Mohnton, PA 19540

**FRIDAY
SEPTEMBER 13, 2024
8AM-12PM**

Winter
Maintenance Planning

**BERKS COUNTY
REDEVELOPMENT AUTHORITY**
400 East Wyomissing Avenue,
Suite 2
Mohnton, PA 19540



TO REGISTER FOR COURSES:

Through the PennDOT LTAP website: gis.penndot.gov/ltap/

OR Contact Matt McGough at the Berks County Planning Commission at 610 478-6300 Ext. 6306 or via email at mmcgough@berkspa.gov



LOCAL TECHNICAL ASSISTANCE PROGRAM CONTACT INFORMATION

For more information on the Local Technical Assistance Program, and to register for current courses

PLEASE VISIT:
gis.penndot.gov/ltap/

2025 Local Technical Assistance Program



PennDOT LTAP
400 North Street, 6th Floor
Harrisburg, PA 17120
Phone: 800-FOR-LTAP (367-5827)
Fax: (717) 783-9152
E-mail: ltap@state.pa.us

PennDOT LTAP:

Helping municipalities provide a safer, more efficient transportation system in Pennsylvania

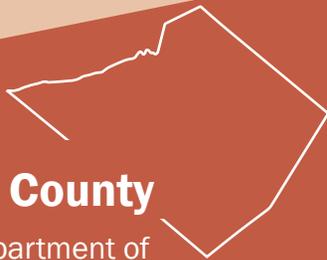
The Pennsylvania Local Technical Assistance Program (LTAP) was created to share transportation knowledge, improve road maintenance and safety skills, and put research and new technology into practice at the local level. Established by the Federal Highway Administration in 1983, Pennsylvania LTAP is part of a network of 57 LTAP centers nationwide that support city, borough and township officials and their road crews.



Matt McGough
Berks County Services Center
633 Court Street, 14th Floor
Reading, PA 19601

Phone: 610 478-6300 Ext. 6306
Fax: 610 478-6316
E-mail: mmcgough@berkspa.gov





LTAP in Berks County

The Pennsylvania Department of Transportation (PennDOT) Local Technical Assistance Program (LTAP), in partnership with the Reading Area Transportation Study (RATS) and the Berks County Planning Commission (BCPC), is designed to help municipalities, which maintain over 68,000 miles of roadways, make the best use of their roadway maintenance dollars. LTAP provides free technical information and proven technologies dealing with roadway maintenance and safety methods to meet the growing demands on municipal governments. Eight courses are being offered in 2025 in Berks County on a variety of current transportation subjects.

2025 COURSE TOPICS

- Public Works Safety**
- Pedestrians and Crosswalks**
- Trucks on Local Roads:
Issues & Solutions**
- Active Transportation
for PA Municipalities**
- Speed Limits and
Speed Management**
- Stop Signs and
Intersection Traffic Control**
- Local Road Safety Plan**
- Winter Maintenance**

**WEDNESDAY
MARCH 12, 2025
8AM-12PM**

Public Works Safety
**BERKS COUNTY
AGRICULTURAL CENTER**
1238 County Welfare Road
Leesport, PA 19533

**TUESDAY
MAY 6, 2025
8AM-12PM**

Trucks on Local Roads:
Issues & Solutions
**BERKS COUNTY
AGRICULTURAL CENTER**
1238 County Welfare Road
Leesport, PA 19533

**WEDNESDAY
JULY 9, 2025
8AM-12PM**

Speed Limits and
Speed Management
**ALBRIGHT COLLEGE
ROESSNER HALL**
1940 North 13th Street,
Reading, PA 19604

**WEDNESDAY
SEPTEMBER 10, 2025
8AM-12PM**

Local Road Safety Plan
**BERKS COUNTY
SOUTH CAMPUS
MULTI-PURPOSE ROOM**
400 East Wyomissing Avenue,
Mohnton, PA 19540

**THURSDAY
APRIL 17, 2025
8AM-12PM**

Pedestrians and Crosswalks
**BERKS COUNTY
AGRICULTURAL CENTER**
1238 County Welfare Road
Leesport, PA 19533

**TUESDAY
JUNE 10, 2025
8AM-12PM**

Active Transportation
for PA Municipalities
**BERKS COUNTY
AGRICULTURAL CENTER**
1238 County Welfare Road
Leesport, PA 19533

**WEDNESDAY
AUGUST 6, 2025
8AM-12PM**

Stop Signs and
Intersection Traffic Control
**BERKS COUNTY
SOUTH CAMPUS
MULTI-PURPOSE ROOM**
400 East Wyomissing Avenue,
Mohnton, PA 19540

**FRIDAY
OCTOBER 10, 2025
8AM-12PM**

Winter
Maintenance Planning
**BERKS COUNTY
SOUTH CAMPUS
MULTI-PURPOSE ROOM**
400 East Wyomissing Avenue,
Mohnton, PA 19540

TO REGISTER FOR COURSES:

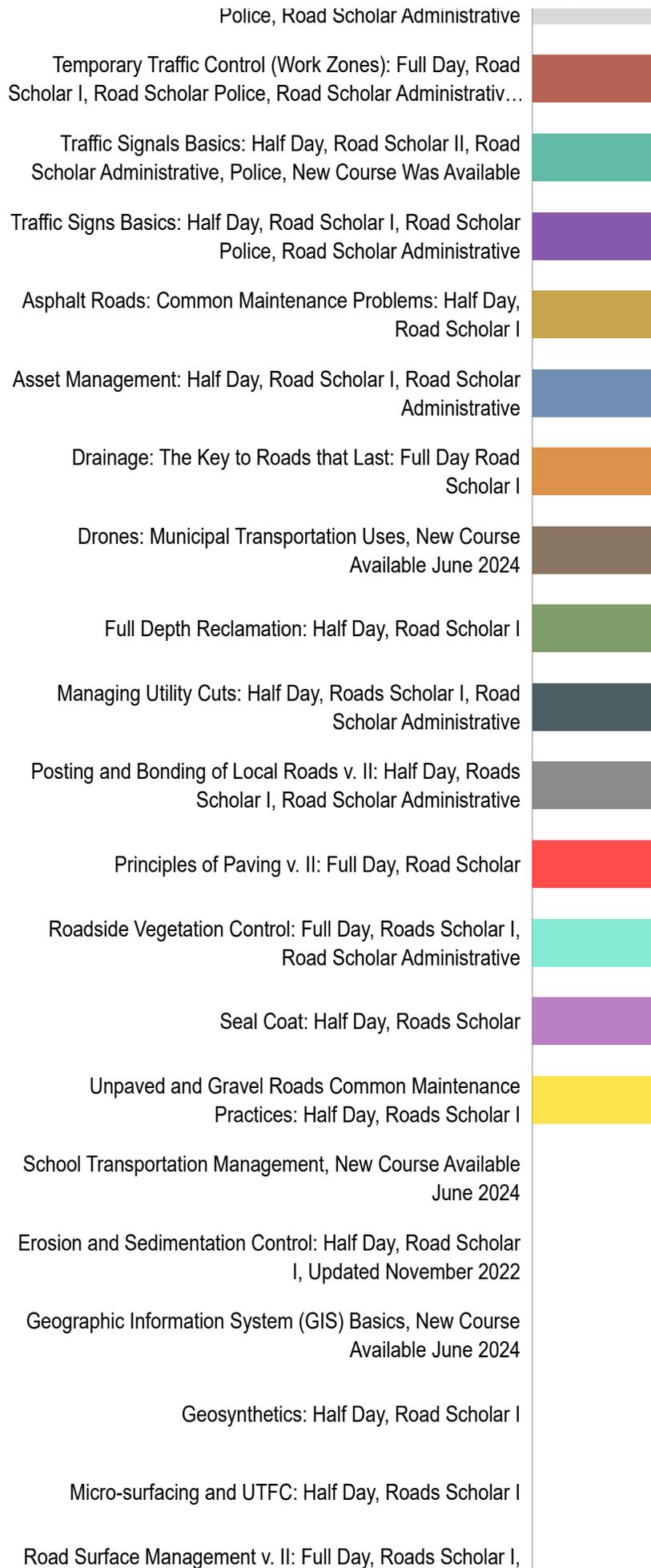
Through the PennDOT LTAP website: gis.penndot.gov/ltap/

OR Contact Matt McGough at the Berks County Planning Commission at 610 478-6300 Ext. 6306 or via email at mmcgough@berkspa.gov

Local Technical Assistance Program (LTAP) Municipal Training Needs Survey

From the list of available LTAP classes, please select the top eight courses you would ... *





Road Scholar Administrative, New 2022

Stormwater Control Measures Operation and Maintenance
(O & M), Half day course, Roads Scholar II, New, June 2023

Winter Maintenance: Half Day, Roads Scholar I

Winter Maintenance Planning: Half Day, Roads Scholar II,
Roads Scholar Administrative, New. June 2023

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