

**BERKS COUNTY SOLID WASTE AUTHORITY  
MINUTES OF THE REGULAR MEETING OF  
July 18, 2017**

A regular meeting of the Board of the Berks County Solid Waste Authority (the "Authority") was called to order at 3:00 p.m. on July 18, 2017, in the Commissioners' meeting room, 13th Floor, County Services Center, 633 Court Street, Reading, Pennsylvania.

The following members were present:

Mr. Charles Mowbray  
Mr. Brian Clements  
Mr. Tony Sacco  
Ms. Dale-Ann Farina  
Charles Jones, PE  
Michael Gombar, Jr., Esquire

Absent were Ms. Michelle Kircher, Mr. Tony Rymar and John Pagerly, CPA.

Also present:

Ms. Jane Meeks, Executive Director of the Berks County Solid Waste Authority  
Douglas Paul Rauch, Esquire, Georgeadis/Setley

The Chairman declared a quorum was present and called the meeting to order.

PUBLIC COMMENT

There were no members of the public present for this meeting.

MINUTES

Upon a motion by Mr. Jones, seconded by Mr. Gombar, the minutes of the regular meetings of May 16, 2017, were approved.

FINANCE

Treasurer's Report:

Ms. Meeks distributed the Treasurer's Report and invoices for payment and reviewed them with the Board. Upon a motion by Mr. Sacco, seconded by Ms. Farina, the Board unanimously approved the payment of all invoices and ratified the payment of invoices previously paid and accepted the Treasurer's Report.

## SOLICITOR'S REPORT

Mr. Rauch reported that since the Authority's last Board meeting, he has been working on various Authority matters along with the Executive Director, including the electronic recycling bids and the drafting of a lease Agreement with Upper Tulpehocken Township. This Agreement covers the use of Authority roll-off containers at their recycling drop-off center and the Authority's financial assistance with startup costs of that center, all of which had previously been approved by the Board.

Mr. Rauch then recommended that the Board enter into Executive Session to discuss the current litigation with New Morgan Landfill Company.

At 3:20 PM, the meeting reconvened.

## NEW BUSINESS

### A. Update on Electronic Recycling

Ms. Meeks indicated that two bids were received on June 2, 2017 for our electronic recycling for the years 2018 and 2019. Ms. Meeks distributed a copy of the bid results in the form of a spreadsheet, which is attached. Ms. Meeks indicated that the Committee met on June 15<sup>th</sup> to review those bids. Ms. Meeks indicated that our current vendor ECOvanta was once again the lowest bidder and recommended awarding the Contract to them for 2018 and 2019 service. She indicated that the estimated costs of recycling our electronics would be approximately \$10,000 higher than our current costs, estimated at \$57,656 for the year 2018, using 2016 actual weights.

Upon a motion by Mr. Sacco, seconded by Ms. Farina, the Board unanimously approved awarding the Contract to ECOvanta and authorized their Solicitor to begin working with ECOvanta on the execution of the Contract and authorized their Chairman to sign the Contract.

### B. Update on improvements at Recycling Center

Ms. Meeks indicated that 4' high walls and 6" steel bollards and guiderails have been installed inside the new building to protect the building from possible forklift damage during normal operations at the site. In addition, a 3' x 9' roof was installed over the man door of the new building to protect people entering and exiting the building from possible snow fall. Ms. Meeks indicated that all of these projects will be reimbursed by DEP as part of our 902 grant. Of the \$144,939 available under building costs of this grant only \$2,541 remains. Ms. Meeks indicated that we also have \$20,000 remaining in this grant for collection equipment that will probably not be used.

### C. 901 Education Planning Grant

Ms. Meeks indicated that the Authority/County has applied for our 2018/2019 grant funding in the amount of \$66,558 from DEP for public education for our HHW, electronic

recycling and pharmaceutical collection programs. This grant is for a two year period and is an 80% reimbursement grant.

D. Reimbursement requests

Ms. Meeks indicated that she has submitted the following four reimbursement request to DEP:

Household Hazardous Waste – Spring 2017 collection – 50% of our costs-	\$ 35,809.15
Electronic recycling – 4 <sup>th</sup> quarter 2016 – 25% of our collection costs	- \$ 13,863.20
Public Education – Spring 2017 collections – 80% of our costs	- \$ 8,515.88
902 Grant – Paving project – 100% of our costs	<u>- \$ 31,960.00</u>
	\$ 90,148.23

E. Performance Grant - County

Ms. Meeks indicated that the County Commissioners’ approved the 2016 County Performance Grant to be sent to DEP. She indicated that the grant award is estimated at approximately \$44,000 and that this funding goes directly to the County.

EXECUTIVE DIRECTOR

Ms. Meeks updated the Board on the status of the Rural Recycling program and indicated that Upper Tulpehocken will be hosting the regional site for Bethel and Tulpehocken Townships. She indicated that all users will be required to purchase an access card and that Upper Tulpehocken Township residents will pay slightly less, but those exact costs have not been determined at this time. She indicated that Richmond Township has not yet decided what they will be doing for 2018, but indicated that we have offered the same arrangement to them as far as assistance with start-up costs as we have given to Upper Tulpehocken Township. Both Windsor and Center Township sites will be closed in January of 2018 and their residents will use alternative sites.

Ms. Meeks indicated that on June 30<sup>th</sup>, she participated in the Berks County Conservation District free tire collection. She indicated that 70 participants were preregistered for this event collecting over 70 tons of tires. She indicated that this program was funding through their West Neil Virus funds and that farmers were the primary audience for this collection. She indicated that they were well over budget, but they were happy with the success of the collection and plan to hold another event in the future.

She recommended that the following dates be set for our 2018 collections, using the same locations as 2017:

Hazardous Waste Collection:

- April 14, 2018 – Governor Mifflin Intermediate School
- October 20, 2018 – Berks County Ag Center

Paper Shredding

April 21, 2018 – Governor Mifflin Intermediate School  
October 13, 2018 – Berks County Ag Center

The Board unanimously approved these dates and locations for 2018.

Ms. Meeks indicated that most of the other items outlined in her report have been discussed throughout today's meeting and offered to answer any questions that members may have, regarding her report.

#### Next Meeting Date

Mr. Mowbray indicated that the next Authority meeting will be held on Tuesday, September 19, 2017 at 3:00 PM in the Commissioners' meeting room.

#### ADJOURNMENT

At 3:50 p.m., upon a motion by Mr. Sacco, seconded by Mr. Jones the Board unanimously resolved to adjourn.