

In the matter of : : IN THE COURT OF COMMON PLEAS
 : : OF BERKS COUNTY, PENNSLYVANIA
 : :
 _____ : :
 (Name of Nominee) : : Criminal Trial Division
 : :
 of _____ : :
 (Municipality) :

PETITION FOR APPOINTMENT OF CONSTABLE

TO THE HONORABLE, THE JUDGE OF SAID COURT:

The petition of the undersigned citizens and electors, all of whom are registered voters in, _____,

Berks County, Pennsylvania, respectfully represents:

- 1) That a vacancy in the office of Constable exists in the above municipality by reason of death, resignation, removal, or the office was not filled during the last election. (Circle one)
- 2) The office was formerly held by _____.
- 3) That the nominee, _____, who resides at _____, Berks County, Pennsylvania, and has resided at that address for _____ years (s), whose registered Party affiliation is _____, is a person of good moral character and fully competent and able to perform the duties of the office of Constable.
- 4) That the nominee's date of birth is _____.
- 5) That the nominee has never been convicted of a crime.
- 6) Counsel presenting petition is _____.

Wherefore, we pray the Honorable Court to appoint the said _____

_____ to fill the vacancy in the office of Constable for

 (Municipality)

SIGNATURE	PRINTED NAME	PLACE OF RESIDENCE			DATE OF SIGNING
		House No.	Street or Road	City, Borough or Township	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

AFFIDAVIT OF NOMINEE

COMMONWEALTH OF PENNSYLVANIA :
COUNTY OF BERKS : SS

Before me, the undersigned officer, personally appeared _____, who, being duly sworn according to law, deposes and says that he/she procured the signatures of the petitioners on the foregoing petition, and that the facts set forth therein are true and correct to the best of his/her knowledge, information and belief.

Sworn and subscribed to :
Before me this _____ :
Day of _____, 20____. :

(Signature) :

(Title) :

(Signature of Nominee)

Phone #(s): _____

IN THE COURT OF COMMON PLEAS OF BERKS COUNTY, PENNSYLVANIA

In re: Appointment of _____ :
as Constable for _____ :
Municipality – Ward/Precinct _____ :
Berks County, Pennsylvania _____ :

ORDER APPOINTING CONSTABLE

AND NOW, this _____ day of _____ upon consideration of the Petition filed and after taking testimony, we hereby appoint _____ to the position of Constable
Name
of _____, Berks County, Pennsylvania, and to serve as Constable
Municipality – Ward/Precinct
until the next annual election and until a successor is duly appointed.

_____ shall post bond in the amount of \$3,000, to be taken by
Name
the Clerk of Courts in the name of the Commonwealth, with conditions for the just and faithful discharge by the Constable herein appointed, of the duties of the office. Such bond shall be held in trust for the use and benefit of all persons who may sustain injury by reason of neglect of official duty, and for the same purposes and uses as sheriff's bonds are given and held.

_____ shall also file with the Clerk of Courts proof that
Name
_____ has, currently in force, a policy of professional liability
Name
insurance covering each individual in the performance of his/her judicial duties with minimum coverage of \$250,000 per incident and a minimum aggregate of \$500,000 per year.

In all other respects, _____ shall comply with 44 Pa.C.S. Sec. 7141 et seq. (The Constables Education and Training Act).
Name

The Clerk of Courts shall serve copies of this Order upon the District Attorney and the Director of Elections of Berks County, Pennsylvania, and upon the Petitioner,

_____, at _____, Pennsylvania _____.
Name Address Zip

By the Court,

, PRESIDENT JUDGE

SAMPLE