



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
The Strawbridge's Building  
801 Market Street  
Philadelphia, PA 19107-3380

Via email: [jperez@berksredevelop.org](mailto:jperez@berksredevelop.org)

Jaime O. Perez  
Executive Director  
Berks County  
400 East Wyomissing Avenue, Ground Floor Suite 2  
Mohnton, PA 19540

Subject: Program Year Review Letter  
Berks County, PA  
Program Year 2025 (January 1, 2025, through December 31, 2025)

Dear Mr. Perez:

As a recipient of grant funds provided by the U.S. Department of Housing and Urban Development (HUD), each jurisdiction that has an approved Consolidated Plan shall annually review and report to HUD on the progress it has made in carrying out its Consolidated Plan and Annual Action Plan. The performance report is submitted to HUD's Office of Community Planning and Development (CPD) in the form of the Consolidated Annual Performance and Evaluation Report (CAPER). Furthermore, the Consolidated Plan regulations at 24 CFR § 91.525 require the Department to evaluate and report to the public on a community's overall progress in the management of its program funds, compliance with the Consolidated Plan, the accuracy of performance reports, and the extent to which progress has been achieved toward the statutory goals identified in Section 91.1.

This letter serves to acknowledge your Program Year 2025 CAPER submission and to apprise you of our assessment of Berks County's overall progress. HUD acknowledges Berks County's programmatic accomplishments during the program year. Based on our Office's review of your Program Year 2025 CAPER, we have concluded that the County has the capacity to carry out its CPD programs and has met its reporting requirements.

Thank you for your continued commitment to strengthening your community through CPD programs. Please submit any comments regarding the contents of this letter to this Office within 30 days of the date of this letter. If you have any questions concerning the progress summary, please Fatina Ming, Senior Community Planning and Development Representative, at email [fatina.ming@hud.gov](mailto:fatina.ming@hud.gov).

Sincerely,

David Noguera  
Director  
Office of Community Planning  
and Development

cc: Crystal I. Edwards, CPD Program Manager

### CPD Program Progress Summary

This section summarizes Berks County's program progress during the assessment period January 1, 2025, through December 31, 2025, with special focus on compliance with and progress towards expenditure requirements for CPD programs.

Summary of Programs Administered and 2025 Funding Amounts:

<b>Allocations</b>	<b>2025 Funding Amounts</b>	<b>Total Available 2025 Balance</b>	<b>Total Available Balance – All Years</b>
CDBG	\$2,240,548.00	\$2,305,690.23	\$5,637,352.62
HOME	\$625,880.90	\$625,880.90	\$134,292.81
ESG	\$201,133.00	\$201,133.00	\$146,082.33

#### CDBG Program:

The CDBG timeliness requirement is that a community may have no more than 1.5 times its most recent annual grant remaining in the line of credit 60 days prior to the end of its program year. When the 60-day test was conducted on November 2, 2025, it was calculated that your community had an adjusted for program income balance in its line of credit of 0.82 times its annual grant, which is in compliance with the 1.5 timeliness standard.

During the year 2025 program, the county reports that it expended 85.37 percent of its CDBG funds for activities benefiting low- and moderate-income persons, which meets the primary objective of the Housing and Community Development Act of 1974. In addition, the county spent 14.47 percent of its funds on public service activities, which met the 15 percent regulatory cap. The county obligated 18.15 percent of its CDBG funds to planning and administration, which is below the 20 percent regulatory cap and in compliance with the program year obligation test at 24 CFR 570.200(g)(2).

The county received a CDBG grant of 2,240,548 for Program Year 2025 and had an available balance of \$5,637,352.62 and expended \$2,379,539.85 of CDBG funds during this period. Resources were devoted to activities in geographic areas consisting primarily of low- and moderate-income residents throughout the county. The types of activities undertaken with these funds included public facilities and improvements, housing rehabilitation, economic development activities, and planning and administration.

### HOME Program

The county received HOME funds in the amount of \$625,880.90 for Program Year 2025 and expended \$491,588.09 of HOME funds during this period. The types of activities undertaken with these funds included homebuyer assistance and housing rehabilitation.

### ESG Program

The county received an ESG grant of \$201,133.00 for Program Year 2025. ESG funds were devoted to activities in geographic areas consisting primarily of low- and moderate-income residents throughout the city. The types of activities undertaken in previous years were homeless prevention and homeless shelter, rapid rehousing and administration.

HUD acknowledges the county's programmatic accomplishments during the program year. Based on our review we have concluded that the county has the capacity to carry out its CPD programs and has met its reporting requirements.

#### Summary of Program Deadlines and Baseline Requirements:

<b>Program</b>	<b>Requirement</b>	<b>Progress</b>
<b>CDBG</b>	Compliance with <i>last</i> September 30 <sup>th</sup> Treasury cancelling funds deadline	Last Deadline: 9/30/2025 Balance of undisbursed funds: \$0
	Progress towards <i>next</i> September 30 <sup>th</sup> Treasury cancelling funds deadline	Next Deadline: 9/30/2026 Balance of undisbursed funds: \$0
	70% Low/Mod Overall Benefit requirement for CDBG	Program Year(s) 2025 Low/Mod Benefit percentage: 88.82
<b>HOME</b>	Compliance with <i>last</i> September 30 <sup>th</sup> Treasury cancelling funds deadline	Last Deadline: 5 Balance of undisbursed funds: \$0
	Progress towards <i>next</i> September 30 <sup>th</sup> Treasury cancelling funds deadline	Next Deadline: 9/30/2026 Balance of undisbursed funds: \$0
<b>ESG</b>	Compliance with 24-month expenditure deadline for annual ESG funds	Last 24-month Deadline: 11/06/2026 Grant Balance: \$0  Next 24-month Deadline: 9/23/2027 Grant Balance: \$146,082.33
	7.5% administrative cap for <i>annual</i> ESG funds	Percent of 2025 Allocation used for Administrative Activities: 6.69