



Berks County LEPC
Local Emergency Planning Committee
“Partners in Preparedness”

Direct Link Technology Center
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Berks County Local Emergency Planning Committee
Meeting Minutes
September 26, 2016

MEMBERS IN ATTENDANCE

Lyn O’Hare	Steven Young	Robert May	Kevin Docherty	Terry Sturgis
Donnie Swope	Robert Schegan	Annette Moyer	James Conrad	

GUESTS IN ATTENDANCE

Sean Hart – Berks DES
 Steven LoPresti – Lewis Environmental

Welcome & Introductions

Chairperson Lyn O’Hare called the meeting to order at 3:08 P.M. at the Berks County Department of Emergency Services, Direct Link Technology Center, Multi-Purpose Room, Reading PA. A conference call 800 number provision was not available.

Lyn welcomed members and guests and asked that each individual introduce themselves.

Minutes from the June 27, 2016 Meeting

Minutes had been distributed by email and are made available via Berks County DES website for review prior to the meeting. A motion was made by James Conrad, seconded by Terry Sturgis to approve the minutes. Motion passed, minutes for June 27, 2016 were approved.

Correspondence

- Notification from PEMA of a change in Planning Coordinator for Comcast of PA
- Notification from PEMA of a change in Planning Coordinator for Snap-On Tools Robesonia Distribution
- Notification from the USEPA of an Expedited Penalty Action and consent Agreement for Novipax LLC
- Notification of a Request for Information Pursuant to Section 114 of the Clean Air Act from the USEPA for Bulk Chemicals
- Notification of a Request for Information Pursuant to Section 114 of the Clean Air Act from the USEPA for Lehigh Cement Evansville Plant

EHS / Tier II Submission Status

Robert Schegan reported on the Tier II reporting and planning process:

- At this point we have received 412 Tier II's.
- \$92,175 of fees have been collected.
- Robert Schegan reported there have been a few facilities in the last week that have been reporting after they have internally audited their records for last year.
- One new planning facility has reported, Novipax Located in Muhlenberg Township.
- Robert reported that everything is working with the Tier II Manager

Team Report

- Special Operations Group (SOG), conducted training at the Berks County Fire Training Center:
 - September the team did Level B and sampling.
 - The new Techs will take their 472 test in November

Old Business

- Donnie reported that the county is putting in grants for a Norfolk Southern Training in addition to a transportation based exercise.

New Business

- Discussed lunch for next meeting, it was decided to do the same thing as last year.

Committee Reports

- **Right To Know**
 - Robert Schegan reported that he had 5 site requests.
- **Public Education and Information**
 - Donnie reported that National Night Out was a success; they had at least 1,000 people there, despite the rain.
 - Robert reported that there are no other events for the year scheduled, if anyone knows of any additional please let him know.
 - Lyn reported that her and Donnie have been working together to put together a tabletop for the Berks County Water and Sewer Association
- **Hazardous Materials Facility Liaison**
 - No Report
- **Emergency Response and Resources**
 - Robert reported that the four Hazmat Technicians have finished their OSHA Tech and are currently working on NFPA 472 certification.
- **Membership**
 - Still have a hole in the Police membership.

Good & Welfare

A motion was made by Robert May, seconded by Kevin Docherty to adjourn. The motion passed, meeting adjourned 3:34PM. The next regular general meeting of the LEPC will be held at 12:00 Noon on Monday, September 26, 2016 at Berks County Department of Emergency Services, 2561 Bernville Road, Reading, PA 19605.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Robert Schegan".

Robert Schegan Jr
SARA Planner