

**BERKS COUNTY SOLID WASTE AUTHORITY
MINUTES OF THE REGULAR MEETING OF
March 18, 2014**

A regular meeting of the Board of the Berks County Solid Waste Authority (the "Authority") was called to order at 3:05 p.m. on March 18, 2014, in the Commissioners' meeting room, 13th Floor, County Services Center, 633 Court Street, Reading, Pennsylvania.

The following members were present:

Mr. Charles Mowbray
Ms. Michelle Kircher
Mr. Brian W. Clements
John Pagerly, CPA
Charles Jones, PE

Absent were Mr. Tony Sacco, Ms. Karen Feridun, Ms. Dale-Ann Farina and John Bradley, Esquire.

Also present:

Ms. Jane Meeks, Executive Director of the Berks County Solid Waste Authority
Douglas Paul Rauch, Esquire, Georgeadis Setley Attorneys and Advisors

The Chairman declared a quorum was present and called the meeting to order.

PUBLIC COMMENT

No members of the public chose to speak.

MINUTES

Upon a motion by Ms. Kircher, seconded by Mr. Jones, the minutes of the regular meetings of January 21, 2014, were unanimously approved.

FINANCE

Treasurer's Report:

Ms. Meeks distributed the Treasurer's Report and invoices for payment and reviewed them with the Board. Upon a motion by Mr. Clements, seconded by Mr. Pagerly, the Board unanimously approved the payment of all invoices, ratified the payment of invoices previously paid and accepted the Treasurer's Report.

SOLICITOR'S REPORT

Mr. Rauch reported that since the Authority's last Board meeting, he has been working on various matters including finalizing the electronic recycling Contract with ECOvanta and issues related to the Solid Waste Management Plan revision.

NEW BUSINESS

A. Update on Solid Waste Management Plan Revision

Ms. Meeks updated the Board on the Solid Waste Advisory Committee meeting which was held prior to our Board meeting earlier today. She indicated that the Committee had reviewed the guidelines developed by DEP regarding the plan revision process and is recommending that the revision strictly follow the DEP guidelines and not include additional information on waste characterizations that are not requested by DEP. She indicated that the plan revision will also look at waste that is currently being processed at facilities located in Berks County but are not included in the waste destination reports maintained by DEP, such as W.D. Zwicky for construction demolition waste, United Corrstack, and a number of Transfer Stations and Yard Waste sites like Giorgio and Rodale. Ms. Meeks indicated that the Committee is recommending that a college intern be hired by the Authority to gather some of this type of data. The Authority agreed to have their Executive Director contact some of the local Colleges to see if there is someone available to assist with this project.

Ms. Meeks informed the Board that it is anticipated there will be four (4) meetings to discuss and review the plan revision, two that have already been held, one later this summer and a final meeting in early winter 2014.

B. Update on Electronic Recycling Center and Contract

Ms. Meeks indicated that our last collection with AERC was completed last Wednesday, March 12, 2014. She indicated that under the new contract with ECOvanta, which was fully executed yesterday, March 17, 2014, the Authority will be paid substantially more for our materials, although it requires substantial sorting on our part. Ms. Meeks indicated that Will has organized the Center in a way that will allow this to happen with very little additional effort. Our first collection by ECOvanta is scheduled for tomorrow, March 19th. ECOvanta has also requested that we double stack our pallets into the truck to maximize the amount of weight on the truck, to the greatest extent possible.

Mr. Mowbray requested that the Executive Director update the Board regarding the status of the new Contract between meetings.

OLD BUSINESS

Update on upcoming collection events

Ms. Meeks indicated that she has submitted all of the necessary permits for our spring collections. She indicated that the advertisements will begin running in the Reading Eagle on April 12th and the billboards will go up on March 20th. The billboard and ads will change each week to reflect the upcoming collections. Ms. Meeks indicated that the magnets have been printed for distribution at our collections and are currently being distributed at the electronic recycling center.

Ms. Meeks updated the Board on the new Medication Drop-Box program currently being run by the District Attorney. She indicated that currently there are nineteen drop-off locations and are currently collecting approximately 600 pounds of medications per month. She indicated that the Authority may be able to discontinue pharmaceutical collections in 2015, due to the expansion and success of the DA program.

EXECUTIVE DIRECTOR

Ms. Meeks reported that the Annual Recycling reports are due by April 1st, from all municipalities in the County. This information needs to be entered into the State website in order for the County to be in compliance with State Regulations. She indicated that she has worked closely with a dozen of our municipalities assisting them with compiling the necessary reports for filing with the State.

Ms. Meeks stated that the full-time Rural Recycling Program is going very well, with great communication on the part of the participating municipalities. Ms. Meeks reported that the Hereford location is temporarily closed due to the building, where our container is located, collapsing with the heavy snow this winter.

Ms. Meeks indicated that Reinsel will bring our 2013 Audit on April 14th and should have a final Audit report for our July Board meeting.

Ms. Meeks indicated that we have received \$10,325 in cash sponsorships towards our 2014 collection events, in addition to the \$20,000 of in-kind services provided by Lamar Advertising and United Document Destruction. Ms. Meeks informed the Board that she will be attending the Berks County Water and Sewer Authority meeting on Thursday to solicit funding and volunteers for our 2014 collections.

Ms. Meeks indicated that most of the other items outlined in her report have been discussed throughout today's meeting and offered to answer any questions that members may have, regarding her report which is attached. She indicated that a lot of her time is being spent on the Solid Waste Plan revision.

Next Meeting Date

Mr. Mowbray indicated that the next Authority meeting will be held on Tuesday, May 20, 2014 at 3:00 PM in the Commissioners' meeting room.

ADJOURNMENT

At 3:40 p.m., upon a motion by Ms. Kircher, seconded by Mr. Clements the Board unanimously resolved to adjourn.