

**BERKS COUNTY SOLID WASTE AUTHORITY  
MINUTES OF THE REGULAR MEETING OF  
November 15, 2016**

A regular meeting of the Board of the Berks County Solid Waste Authority (the "Authority") was called to order at 3:05 p.m. on November 15, 2016, in the Commissioners' meeting room, 13th Floor, County Services Center, 633 Court Street, Reading, Pennsylvania.

The following members were present:

Mr. Charles Mowbray  
Ms. Michelle Kircher  
Mr. Brian W. Clements  
Mr. Tony Rymar  
Michael Gombar, Jr., Esquire  
John Pagerly, CPA

Absent was Ms. Dale-Ann Farina, Charles Jones, PE and Mr. Tony Sacco.

Also present:

Ms. Jane Meeks, Executive Director of the Berks County Solid Waste Authority  
Douglas Paul Rauch, Esquire, Georgeadis Setley Attorneys and Advisors

The Chairman declared a quorum was present and called the meeting to order.

PUBLIC COMMENT

No members of the public chose to speak.

MINUTES

Upon a motion by Mr. Gombar, seconded by Mr. Clements, the minutes of the regular meetings of September 20, 2016, were unanimously approved.

FINANCE

Treasurer's Report:

Ms. Meeks distributed the Treasurer's Report and invoices for payment and reviewed them with the Board. Upon a motion by Ms. Kircher, seconded by Mr. Clements, the Board approved the payment of all invoices, ratified the payment of invoices previously paid and accepted the Treasurer's Report.

## NEW BUSINESS

### a. 2017 Meeting Schedule:

Upon a motion by Mr. Clements, seconded by Ms. Kircher the Board unanimously approved the following dates for our 2017 Board meetings, to be held at 3:00 PM in the Commissioners' meeting room, 13<sup>th</sup> Floor of the Services Center and authorized the Executive Director to advertise those dates:

Tuesday, January 17, 2017  
Tuesday, March 21, 2017  
Tuesday, May 16, 2017  
Tuesday, July 18, 2017  
Tuesday, September 19, 2017  
Tuesday, November 21, 2017

### b. Appointment of Committees:

#### Nominating Committee

Mr. Mowbray indicated that a Nominating Committee will need to be created and the slate of officers presented at our January 17, 2017 Board meeting. The Chair recommend and the Board unanimously approved appointing Mr. Sacco and Mr. Jones to the Nominating Committee.

#### Finance Committee

Mr. Mowbray recommended that a Finance Committee once again be created for 2017 to review and recommend the 2017 Budget, as well as other financial issues that may arise throughout the year. The Chair recommended and the Board unanimously approved appointing the following Board members to the Finance Committee: Mr. John Pagerly, Mr. Charles Mowbray and Mr. Charles Jones.

### c. Update on fall collection events

Ms. Meeks indicated that we once again had a great turnout for our fall collections and the Contractors did a great job servicing residents and keeping the traffic flowing throughout the day. Ms. Meeks indicated that we had our largest hazardous waste collection with 2,050 residents bringing in 150,927 pounds of waste. She indicated that an additional 1,300 residents participated in our 2016 collection, than participated in the 2015 events collecting an additional 62,500 pounds of material.

### d. Reimbursement Requests

Ms. Meeks indicated that the reimbursement request for our fall collection event is also completed and will be submitted to the DEP, requesting reimbursement of 41% of the costs of

our fall hazardous waste program totaling \$ 48,095.25. This reimbursement request will conclude the Act 190 grant program for Berks County until July 1, 2017 due to the \$100,000 limit being fully requested.

In addition, Ms. Meeks explained that she will be submitting the reimbursement request for our public education grant in the amount of \$29,714.04

e. Contracts for 2017 collection events

Ms. Meeks indicated that we have received approval to once again participate in the Pa. Department of Agriculture Contract for our 2017 Household Hazardous Waste collections. MXI did a great job during our 2016 collections and will once again be the Contractor for the Pa. Department of Agriculture Chemsweep program. Ms. Meeks indicated that there will once again be a cap on the amount of pesticides that will be paid for by the Department of Ag in 2017. We will be contacted by the Department of Ag by January 15, 2017 with the allocation amount for 2017.

SOLICITOR'S REPORT

Mr. Rauch recommended that the Board enter into Executive Session to discuss the current litigation with New Morgan Landfill Company.

At 3:25 PM, upon a motion by Ms. Kircher, seconded by Mr. Pagerly the Board entered into Executive Session to discuss litigation. The meeting reconvened at 3:50 PM.

Mr. Rauch reviewed and distributed, with the board, the letter of September 22, 2016 received from Land Air Water Legal Solutions, LLC regarding the retention of Authority records and instructed the Board members to retain and preserve any and all Authority records, per the instructions outlined in the letter.

OLD BUSINESS

a. Update on improvements at Recycling Center

Ms. Meeks indicated that all engineering work has been completed for the construction project at Hilltop Road and that the final building permit has been received. She indicated that site work will begin on Friday, November 18, 2016. The building and paving work will be completed in the spring of 2017.

EXECUTIVE DIRECTOR

Ms. Meeks indicated that our reimbursement requests for our spring Hazardous Waste and second quarter electronic recycling center costs have been approved by DEP in the amount of \$ 35,981.45 and should be received in December.

Ms. Meeks indicated that on November 10, 2016 she spoke at Penn State Berks after the showing of “Racing to Zero”. She indicated that most of the projects that the Authority are involved in regarding recycling and waste diversion are consistent with the documentary. Our presentation was very well received by those in attendance.

Ms. Meeks indicated that most of the other items outlined in her report have been discussed throughout today’s meeting and offered to answer any questions that members may have, regarding her report.

#### Next Meeting Date

Mr. Mowbray indicated that the next Authority meeting will be held on Tuesday, January 17, 2017 at 3:00 PM in the Commissioners’ meeting room.

#### ADJOURNMENT

At 4:05 p.m., upon a motion by Mr. Pagerly, seconded by Ms. Kircher the Board unanimously resolved to adjourn.