



**Berks County LEPC**  
**Local Emergency Planning Committee**  
**“Partners in Preparedness”**

Direct Link Technology Center  
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**Berks County Local Emergency Planning Committee**  
**Meeting Minutes**  
**March 30, 2015**

**MEMBERS IN ATTENDANCE**

Donnie Swope	Robert Schegan	John Ravert	Annette Moyer	Lyn O’ Hare
George Dula	Robert May*	Kevin Docherty	Jesse Goldberg	Carl Brown
Steve Young*	Rodney Good*	Kara Mobray *	Matthew Zimmerman*	

**GUESTS IN ATTENDANCE**

None

**Welcome & Introductions**

Vice-Chairperson Lyn O’Hare called the meeting to order at 3:08 P.M. at the Berks County Department of Emergency Services, Direct Link Technology Center, Multi-Purpose Room, Reading PA. A conference call 800 number provision was available.

Lyn welcomed members and guests and asked that each individual introduce themselves.

**Minutes from the December 15, 2014 Meeting**

Minutes had been distributed by email and are made available via Berks County DES website for review prior to the meeting. A motion was made by John Ravert, seconded by George Dula to approve the minutes with corrections. Motion passed, minutes for December 15, 2014 were approved.

**Correspondence**

- Downstream notification from Robert Shewokis Fuels – New Phildelphia, Schuylkill County
- Downstream notification from John Weidman and Sons – Ephrata, Lancaster County
- Downstream notification from Leffler Energy – Richland Borough, Lebanon County
- Downstream notification from William R. Gift – Douglass Township, Berks County
- Downstream notification from Petroleum Products Corporation East and West Terminals – Spring Township, Berks County
- Downstream notification from Global Advanced Metals – Colebrookdale Township, Berks County
- Downstream notification from Ergon Asphalt and Emulsions – Muhlenberg Township, Berks County

- Downstream notification from Robert Shewokis Fuels – New Philadelphia, Schuylkill County
- Downstream notification from Leffler Energy – Union Township, Berks County
- Downstream notification from NRG Energy, Titus Generating Station – Cumru Township, Berks County
- Downstream notification from ARTEX Inc – Barnesville, Schuylkill County
- Downstream notification from Santilli Oil Company – Shoemakersville, Berks County
- Downstream notification from OMNOVA Solutions – Auburn, Schuylkill County

### **EHS / Tier II Submission Status**

Robert Schegan reported on the Tier II reporting and planning process:

- At this point we have received 200 Tier II's.
- 3 Off-Site Emergency Response Plans.
- \$80,800 of fees have been collected.
- Robert Schegan reported Tier II manager system had some issues with the planning module. IDSI completed an update to the program and more plans will be worked on and approved in the near future
- Robert also reported that EPA will be focusing on auditing and enforcement of the Reading, PA area.

### **Team Report**

- Special Operations Group (SOG), conducted training at the Berks County Fire Training Center:
  - January: MERTT training
  - February: Canceled due to weather
  - March: Testing for HazMat Incident Commander
  - Hazmat IC is planned for April
  - Donnie reported that he and Scott Mildren will be attending a class on Oil Booming.
  - Team will be having training on the GCMS in June

### **Old Business**

- Robert reported that they haven't gotten anywhere yet the Early Warning System.
- Robert reported that we ordered Oil Barrel Stress Balls and Flashlight key chains with the LEPC logo.
- Donnie reported that he reached out the Trooper Bohem about LEPC membership and not heard back since

### **New Business**

#### ***Committee Reports***

- **Right To Know**
  - Robert Schegan reported that he had 1 site requests.

- **Public Education and Information**
  - Robert Schegan reported we will be doing Get Outdoors Day June 13<sup>th</sup> starting at 11AM at Blue Marsh Lake
- **Hazardous Materials Facility Liaison**
  - No Report
- **Emergency Response and Resources**
  - RJ Schegan reported the team is still looking at expanding the number of members on the HazMat team. If you know someone that is interested have them contact Scott Mildren.
- **Membership**
  - No report

### **Election of Officers**

- Nominations for Officers were Lyn O'Hare as Chairperson and Kevin Docherty as Vice-chairperson. As the nominees were unopposed the secretary as instructed to cast the ballot for the unopposed nominations.

### **Good & Welfare**

A motion was made by George Dula, seconded by Kevin Docherty to adjourn. The motion passed, meeting adjourned 12:27PM. The next regular general meeting of the LEPC will be held at 3:00 PM on Monday, June 29, 2015 at Berks County Department of Emergency Services, 2561 Bernville Road, Reading, PA 19605.

Respectfully Submitted,



Robert Schegan Jr  
SARA Planner