

**MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT
AUTHORITY OF THE COUNTY OF BERKS**

June 24, 2025

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:37 P.M. on June 24, 2025, held offsite at the offices of the Greater Reading Chamber Alliance, 49 Commerce Drive, Reading, PA 19610, and via Zoom telecommunications.

1. Roll Call:

The following Board members were present during the meeting:

Glenn Yeager, Chairman
Eileen Kastura Vice-President
Diodato Bassano, Treasurer
Dr. Thomas Ruth, Secretary
Jorge Diaz, Assistant Secretary/Assistant Treasurer

Also in attendance were:

Daniel Becker, Esquire of Kozloff Stoudt, Solicitor
Kenneth Pick, Executive Director
Jaime Perez, Deputy Director
Tyler Reese, Facilities & Housing Manager
Kathy Miller, Fiscal Officer
Michele Hummel, Assistant Fiscal Officer
Kyre Maxwell, Assistant Fiscal Officer
Pauline Klopp, Redevelopment Generalist
Jowanna Gary, Redevelopment Generalist
Marisol Martinez, Redevelopment Generalist
Joann Devlin, Redevelopment Generalist
Susan Buono, Executive Assistant

2. Public Comment:

There were no members of the public that attended the meeting. No public comment was made.

3. Reading and approval of minutes of the meetings of April 29, 2025, May 8, 2025, & May 20, 2025:

Upon motion made by Mr. Yeager and seconded by Ms. Kastura, all members of the Board voted to approve the April 29, 2025, May 8, 2025, and May 20, 2025 minutes of the Board.

4. **Report of the Treasurer:**

Diodato Bassano presented the Statement of Activity and the Statement of Financial Position as of May 31, 2025. A copy of the report is attached to these Minutes. Upon motion made by Ms. Kastura and seconded by Mr. Diaz, all Board members present voted to accept the report of the Treasurer, including said Statement of Activity and Statement of Financial Position, subject to audit.

5. **Bills and Communications:**

Diodato Bassano presented the list of payments to creditors representing the period of April 28, 2025 through June 25, 2025. A copy of the report is attached to these Minutes. Questions were asked regarding the accounting software and a discussion ensued. Upon motion made by Mr. Yeager and seconded by Ms. Kastura, all Board members present voted to approve and/or ratify the list of payments to creditors.

6. **Reports of Committees:**

- a) Mr. Pick advised that there was nothing new to report regarding the Colebrookdale Railroad Finance Committee.

7. **Unfinished Business:**

- a) **Rentals** (Susan)

All units are current on rent.

- b) **Whole Homes Repair Program (WHRP).** Tyler Reese advised the Board of the following: To date \$2,461,000.00 has been spent on repairs between Reading and the rest of the county. 100 applications have been completed, and 21 cases are approved and are in various stages of completion.
- c) **23/24 Audit:** Mr. Perez updated the Board on the milestones that were discussed at the previous Board meeting regarding the 2023/2024 Audit. We will continue to update the Board at the future meetings on milestones that have been achieved. The goal is to complete the audit of 2023/2024 audit by the end of 2025 so that Herbein can proceed with the 2025 audit on schedule.

- d) **Colebrookdale Spur:** Mr. Pick advised of the following: We are still working on the financing package for the overall project to improve the railroad. PENNDOT proposed an RTAP Grant of 1.4 million. However, the bid was approved at 3 million. PENNDOT will reevaluate during the new funding cycle.
- e) **Oley Project:** Tyler Reese advised the Board of the following: Demo permits have been pulled, and work started yesterday (6/23). The completion date has been pushed back to January 2026.

8. **New Business:**

- a. **Property Use Policy:** A motion was made by Mr. Yeager and seconded by Mr. Diaz authorizing and accepting the Property Use Policy.
- b. **Agreement#1:** A motion was made by Mr. Yeager and seconded by Mr. Bassano authorizing the 2023/2024 audit proposal from SEK.

9. **Adjournment:**

There being no further business of this Authority, a motion was made by Mr. Bassano to adjourn the meeting of this Authority. The motion was seconded by Ms. Kastura and all members of this Authority present voted in the affirmative. The next meeting of the Board will be on July 22, 2025. This meeting was adjourned at 5:18 P.M.



Glenn A. Yeager, Chairman-