



# Court of Common Pleas of Berks County

Twenty Third Judicial District of Pennsylvania  
Domestic Relations Section  
633 Court Street, 6<sup>th</sup> Floor, Reading, PA 19601-4316  
(610) 478-2900 Fax: (610) 478-6585 or 610-478-6583

Tracy Brown, *Director*  
Laura Schlegel, *Deputy Director*

## Withdrawal of a Petition

\_\_\_\_\_  
Plaintiff's Name vs. \_\_\_\_\_  
Defendant's Name

PACSES Case ID: \_\_\_\_\_

**Complete the fields below to submit a private agreement to  
the Domestic Relations Section.**

1. Date Petition was filed (if known): \_\_\_\_\_

2. Reason for Withdrawal:

Both parties must consent to the withdrawal of a Petition. Upon review and approval of this completed form, any scheduled conference will be canceled. Parties will be notified either by phone or by mail of the canceled conference.

**Plaintiff's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Plaintiff's Attorney signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Defendant's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Defendant's Attorney signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

-----  
**THIS SECTION TO BE COMPLETED BY DRS STAFF ONLY.**

Plaintiff's Verbal Consent: \_\_\_\_\_

Plaintiff's Attorney Verbal Consent: \_\_\_\_\_

Defendant's Verbal Consent: \_\_\_\_\_

Defendant's Attorney Verbal Consent: \_\_\_\_\_

DRS Employee Initials: \_\_\_\_\_

Date: \_\_\_\_\_