



*"Making a Difference"*

# Berks County Sheriff

**Berks County Courthouse - 3rd floor, 633 Court Street, Reading, PA 19601**

Phone (610) 478-6240

Fax (610) 478-6222

**Mandy P. Miller**  
Sheriff

## Important Notice: Change in Payee for Deposit Checks

As of February 1, 2025, we will no longer accept checks made payable to "Eric J. Weaknecht, Sheriff."

Effective immediately, please ensure that all checks are made payable to "**Mandy P. Miller, Sheriff.**"

After February 1, 2025, if a check is submitted with "Eric J. Weaknecht, Sheriff" as the payee,

**It will be returned to the submitting law firm along with the related service.**

Checks should be made payable to Mandy P. Miller, Sheriff

Civil Services Filed in  
Berks County Prothonotary:

Deposit:  
1-3 Defendants: \$150.00

Additional Fee:  
Each ADDITIONAL Defendant: \$50.00

Civil Services Filed  
Out of County/State:

Deposit:  
1-3 Defendants: \$150.00

Additional Fee:  
Each ADDITIONAL Defendant: \$50.00

Personal Property  
(Filed with Prothonotary or MDJ)

Deposit: \$300.00

Writ of Possession:

Deposit: \$400.00

Real Estate:

Deposit: \$2,500.00

Attachments:

1-2 Defendants and up to 2 Garnishees:  
Deposit: \$400.00

\*IF you have more than 2 defendants and/or more than 2  
garnishees please call: (610)478-6240

\*Deputized Services:  
Contact County where service is to be made for costs.

\*When submitting services to be deputized to Montgomery County Sheriff's Office please send a postage paid overnight envelope to ensure that Montgomery County has sufficient time to attempt service. Montgomery County Sheriff's Office requires 10 business days in order to attempt service.

