



Berks County LEPC
Local Emergency Planning Committee
"Partners in Preparedness"

Direct Link Technology Center
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Berks County Local Emergency Planning Committee
Meeting Minutes

September 29th, 2025

Members In Attendance

- | | | |
|------------------|--------------------|-----------------------|
| 1. Alex Malendez | 7. Kevin Docherty | 13. Richard Tornielli |
| 2. Brett Miller | 8. Lyn Rodino | 14. Steve Young |
| 3. Chuck Zechman | 9. Meg Young-Kraft | |
| 4. Corben Waters | 10. Phil Spence | |
| 5. Donnie Swope | 11. Phill Salamone | |
| 6. Gary Moulder | 12. Rich Stanley | |

Guests In Attendance

- | | | |
|-------------------|----------------------|--------------|
| 1. Amber Glenning | 3. Dan Montanye | 5. Zach Keen |
| 2. Ashley Nilsen | 4. Jeffery Hunsicker | |

Welcome & Introductions

President Alex Melendez called the meeting to order 1505. The meeting was held in person at 2561 Bernville Road and virtually via Teams meeting.

Alex welcomed members and guests and asked that each individual introduce themselves.

Minutes from the Previous Meeting

Minutes from the June 2025 meeting were disbursed prior to the meeting. A motion was made by Gary Moulder, seconded by Chuck Zechman to approve the minutes. The motion passed and the minutes were approved.

Correspondence

- Downstream notifications from:
 - South Central Transit Authority for the BARTA facility at 1700 N 11 St. Reading
 - Leffler Energy 21 Unionville Rd, Union Twp
 - Leffler Energy 572 East Main St, New Holland Borough

EHS / Tier II Submission Status

Megan Young-Kraft reported that as of 9/29:

- 333 facilities have submitted a 2024 annual report
- YTD income: \$115,100
 - \$6,800 outstanding; 24 letters mailed in Sept.

Hazmat Team Report

Phil Salamone reported the spill trailer replacement plan is on target to swap out the current aging trailers. 3 were replaces in 2024, another 3 in 2025, and 1 more scheduled for 2026. There were 3 spill responses since June; all from Mt. Penn Fire Co. The team had a lesson in chemistry and training on the GCMS with our own Dr. Dan at October's training. A new tech class is hopeful for 2026 for one new member and possibly 3 more new members.

Old Business

No report

New Business

Committee Reports

- **Planning**
 - No Report
- **Right-to-Know Requests (Jun-Sept)**
 - No records found for the following requests for:
 - 144 Victoria Ln., Wyomissing
 - 3070 N 5 St Hwy., Muhlenberg
 - 2090 Elder St., Reading
 - 105 Meadow Ct., Sinking Spring
 - 57 Christman Rd., Maxatawny
 - 951 N 6 St., Reading
 - 5370 Allentown Pk., Muhlenberg
 - 1001 N 9 St., Reading
 - 4675 Perkiomen Ave., Exeter
 - 15065 Kutztown Rd., Maxatawny
 - 100 Grand St. Hamburg
 - 2200 Lifestyle Ln., Maxatawny
 - 4456 Main St., Caernarvon
 - 677 Old Swede Rd., Amity
 - 2300 Camp Swatara Rd., Bethel
 - 7635 Lancaster Ave., Tulpehocken Twp
 - A record was found for 700 W First St., BirdsboroBoro, for 2024 and forwarded to the county Right-To-Know office
 - Records were found for 1 Armorcast Rd., BirdsboroBoro, for 2017-2024 and forwarded to the county Right-To-Know office

- **Public Education and Information**

- National Night Out took place on Tuesday, August 5th. Berks DES attended the Spring Township PD event and the Northern Berks Regional PD event. Alex Melendez and Dan Montanye attended the Muhlenberg PD event on behalf of the LEPC.
- On Oct. 25th Giorgio will be hosting their annual 5k fun run. Any businesses or safety organizations can contact Alex Melendez if they are interested in participating in the shiitake shuffle/ portobello pentathlon/ mushroom melee.
- Members were given Berks Alert information for their own use and to pass along to employees.

- **Hazardous Materials Facility Liaison**

- No report

- **Emergency Response and Resources**

- No report

- **Membership**

- An application from Zachary Koehn of UGI was received. Phil Salamone made a motion to accept his application and Chuck Zechman seconded. The motion carried.
- An application from Daniel Montanye of Giorgio was received. Donnie Swope made a motion to accept his application and Gary Moulder seconded. The motion carried.

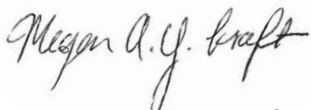
Good & Welfare

No Report

A motion was made by Chuck, seconded by Gary to adjourn. The motion passed; meeting adjourned at 1530.

*The next regular meeting of the Berks County LEPC will be held on
Monday, March 30th 2026 at 1500hrs
All meetings held at the Berks County Department of Emergency Services,
2561 Bernville Rd., Reading, PA, and virtually via Teams*

Respectfully Submitted,



Megan A. Young-Kraft
Recording Secretary, Berks County LEPC