

**MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT  
AUTHORITY OF THE COUNTY OF BERKS**

October 28, 2025

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:33 P.M. on October 28, 2025 at the offices of the Redevelopment Authority of the County of Berks, 400 E. Wyomissing, Avenue, Ground Floor, Suite 2, Mohnton, Pennsylvania 19540 and via Zoom telecommunications.

**1. Roll Call:**

The following Board members were present during the meeting:

Glenn Yeager, Chairman  
Eileen Kastura Vice-President  
Diodato Bassano, Treasurer  
Dr. Thomas Ruth, Secretary  
Jorge Diaz, Assistant Secretary/Assistant Treasurer

Also in attendance were:

Daniel Becker, Esquire of Kozloff Stoudt, Solicitor  
Kenneth Pick, Executive Director  
Jaime Perez, Deputy Director  
Tyler Reese, Facilities & Housing Manager  
Kathy Miller, Fiscal Officer  
Michele Hummel, Assistant Fiscal Officer  
Kyre Maxwell, Assistant Fiscal Officer  
Pauline Klopp, Redevelopment Generalist  
Marisol Martinez, Redevelopment Generalist  
Susan Buono, Redevelopment Generalist  
Jaynell Ortiz, Operations Coordinator

**2. Public Comment:**

There were no members of the public that attended the meeting. No public comment was made.

**3. Reading and approval of minutes of the meeting of September 29, 2025:**

Upon motion made by Mr. Bassano and seconded by Mr. Diaz, all members of the Board present voted to approve the September 29, 2025 minutes of the Board.

4. **Report of the Treasurer:**

Diodato Bassano presented the Statement of Activity and the Statement of Financial Position as of September 30, 2025. A copy of the report is attached to these Minutes. Upon motion made by Mr. Yeager and seconded by Mr. Diaz, all Board members present voted to accept the report of the Treasurer, including said Statement of Activity and Statement of Financial Position, subject to audit.

5. **Bills and Communications:**

Diodato Bassano presented the list of payments to creditors representing the period of September 30, 2025 through October 29, 2025. A copy of the report is attached to these Minutes. Upon motion made by Mr. Yeager and seconded by Ms. Kastura, all Board members present voted to approve and/or ratify the list of payments to creditors.

6. **Reports of Committees:**

- a) Mr. Pick advised that there was nothing new to report regarding the Colebrookdale Railroad Finance Committee

7. **Unfinished Business:**

- a) **Rentals-** (Susan) Susan Buono advised that there is nothing new to report regarding the rentals.
- b) **Whole Homes Repair Program (WHRP).** Tyler Reese advised the Board of the following: To date \$2,657,000.00 has been spent on repairs. 112 applications have been completed. 11 cases remain and are in various stages of completion.
- c) **23/24 Audit:** Mr. Perez advised the Board of the following: We have made good progress with testing for most audit areas with regard to the 2023 audit. We still have work to wrap up on, mostly lease and derivative related. The 2024 audit is in progress with a good amount of work completed and making good progress.
- d) **Colebrookdale Spur:** Mr. Pick advised of the following: We had a workshop meeting with the Commissioners. The County will still be providing 12 million dollars to the Authority, but not through the County's infrastructure loan fund. It'll be provided directly to the Authority, and we will undertake the improvements to the railroad.
- e) **Oley Project:** Tyler Reese advised the Board of the following: For the existing building, 90% of the EFIS is complete. The site's curbing and paving will be completed in early November. The slab has been poured for the new addition, and steel and wood framing are in progress. So far, no days have been added to the expected completion date.

8. **New Business:**

- a. **Resolution #2025-8:** A motion was made by Dr. Ruth and seconded by Mr. Bassano to provide a \$850,000 loan to BCNDC and authorizing certain officers to sign related documents.
- b. **Resolution 2025-9:** It was determined in the meeting that Resolution 2025-9 was no longer needed, and it was eliminated.
- c. **Resolution 2025-10:** Resolution-2025-10 has since been changed to Resolution 2025-9 due to prior action by the Board. A motion was made by Mr. Yeager and seconded by Mr. Diaz for the approval of the sale of 105 North 10<sup>th</sup> Street, Reading, and authorizing certain officers to sign related documents.
- d. **Amendment#1:** A motion was made by Mr. Yeager and seconded by Dr. Ruth authorizing the third amendment to Services Agreement with the County.
- e. **Elimination of Colebrookdale Finance Committee:** A motion was made by Mr. Yeager and seconded by Mr. Bassano approving the elimination of Colebrookdale Railroad Finance Committee.
- f. **Agreement#1:** A motion was made by Mr. Yeager and seconded by Dr. Ruth for the approval of agreement with Habitat for Humanity providing \$125,000 from the federal HOME Program for an affordable housing project at 712 Moss Street, Reading.
- g. **Agreement#2:** A motion was made by Mr. Yeager and seconded by Dr. Ruth for the approval of agreement with Catholic Charities providing \$12,220 from the federal ESG Program for rapid re-housing services.
- h. **Agreement#3:** A motion was made by Mr. Bassano and seconded by Mr. Diaz for the approval of agreement with Family Promise providing \$68,913 from the federal ESG Program for rapid re-housing and homeless prevention services.
- i. **Agreement#4:** A motion was made by Mr. Bassano and seconded by Mr. Diaz for the approval of agreement with Opportunity House providing \$90,000 from the federal ESG Program for operations and maintenance of emergency shelters.
- j. **Agreement#5:** A motion was made by Ms. Kastura and seconded by Mr. Bassano for the approval of agreement with Family Promise providing \$15,000 from the federal ESG Program for operations and maintenance of emergency shelters.
- k. **Agreement#6:** A motion was made by Mr. Bassano and seconded by Mr. Diaz for the approval of agreement with RACC providing \$650,000 from the federal CDBG Program for replacement of the Yocum Library HVAC system.

9. **Adjournment:**

There being no further business, a motion was made by Mr. Yeager to adjourn the meeting of the Authority. The motion was seconded by Mr. Bassano and all members of the Authority present voted in the affirmative. The next meeting of the Board will be on November 18, 2025. This meeting was adjourned at 5:03 P.M.



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Glenn A. Yeager, Chairman-