



**Berks County LEPC**  
**Local Emergency Planning Committee**  
*"Partners in Preparedness"*

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**Berks County Local Emergency Planning Committee**  
**Meeting Minutes**  
**March 31<sup>st</sup> 2025**

**MEMBERS ATTENDING**

- |                 |                      |                     |
|-----------------|----------------------|---------------------|
| 1. Bob May      | 6. Justin Schlottman | 11. Phill Spence    |
| 2. Brett Miller | 7. Kirk Litzenberger | 12. Richard Stanley |
| 3. Dave Bentz   | 8. Meg Young-Kraft   |                     |
| 4. Donnie Swope | 9. Pat Papoutsis     |                     |
| 5. Gary Moulder | 10. Phil Salamone    |                     |

**GUESTS IN ATTENDANCE**

- |                   |                     |
|-------------------|---------------------|
| 1. Amber Glenning | 3. Nic Goebeler     |
| 2. Ashley Nilsen  | 4. Jolie Malinowski |

**Welcome & Introductions**

Member Phil Salamone called the meeting to order at 1502 in the absence of the president and vice president. The meeting was held in person at 2561 Bernville Road and virtually via Teams meeting.

Phil welcomed members and guests and asked that each individual introduce themselves.

**Minutes from the December 2024 meeting**

Minutes from the December 2024 meeting were disbursed prior to the meeting. A motion was made by Gary Moulder, seconded by Pat Papoutsis to approve the minutes. The motion passed and the minutes were approved.

**Correspondence**

- Downstream notifications from:
  - ARTEX, Inc., Intersection of Routes 54 and 100, Barnesville, PA
  - EMD Electronics Hometown Facility of Versum Materials Us, Tamaqua PA
  - Global Advanced Metals, Colebrookdale Twp
- The following facilities are no longer subject to submitting a Tier II report:
  - BJ's Wholesale, 550 Madison Ave., Muhlenberg Twp, under threshold
  - IWCO Direct, 70 Industrial Dr., Tilden Twp, no hazmats on site in 2024
  - Penn Oil Company, 6824 Boyertown Pk.; 1235 Lancaster Ave., tanks underground

### **EHS / Tier II Submission Status**

Megan Young-Kraft reported that as of 3/28:

- 318 facilities have submitted a 2024 annual report
- 52 emergency plans submitted
- YTD income: \$87,300

Letters were mailed to facilities that have not submitted a report or exemption letter. Gary asked if our list given to the EPA last year has yielded results. Meg hasn't heard from the EPA of specific actions, but otherwise would not know if reporting is a result of the EPA's assistance. Ashley said she will reach out and follow-up with us.

The Annual Chemical Safety Program Report / HMERP was submitted by DES fiscal officer Kristi Duffy. As always, thanks to Kristi for her hard work on that report!

### **Hazmat Team Report**

Phil Salamone reported there were 8 spill trailer responses since our December meeting. 3 new trailers will be delivered very soon to replace and phase out the aging trailers. The hazmat team has been preparing for our recertification exercise on April 24<sup>th</sup>, facilitated and evaluated by PEMA.

### **Old Business**

No report

### **New Business**

#### ***Committee Reports***

- **Planning**
  - Meg Young-Kraft asked the body to review and comment on the current Off-Site Emergency Operation Plan format and template content, and to send ideas via email to Meg. Changes to the plan template will not happen until well after report season.
- **Right to Know Requests (Mar-Jun)**
  - No records found for the following requests for:
    - 300 LACKAWANA ST, READING
    - 333 N 14 ST., READING
    - 20 HUMMINGBIRD RD., WYOMISSING
    - 655 WALNUT ST, WEST READING
    - 44 BARTO RD, WASHINGTON
    - 240 PENN ST., READING
    - 701 READING AVE., WEST READING
    - 3200 CONRAD WEISER PKWY, WOMELSDORF
    - 8697 ALLENTOWN PK, MAIDENCREEK
    - 17 CORPORATE BLVD
    - 2300 CAMP SWATARA RD, BETHEL
    - 1947 BERNVILLE RD, READING
    - 298 S 2 ST., WOMELSDORF
    - 1026 FRANKLIN ST., READING
    - 124 AND 136 MAPLE ST., READING

- 420 GREGG AVE., READING
- 46 GRACE ST., READING
- 855 N PARK RD., WYOMISSING
- 201 JAMES ST., SINKING SPRING

- **Public Education and Information**

- Meg reported that in February she gave a presentation to the EHS committee with the Greater Reading Chamber alliance about emergency preparedness and Tier II reporting
- In March, Meg and two other staff members at DES spoke to the Reading Police Youth Academy cadets about careers in 911 and emergency management.

- **Hazardous Materials Facility Liaison**

- No report

- **Emergency Response and Resources**

- No report

- **Membership**

- Application received for Jolie Malinowski, currently with Arkema. A motion was made by Gary Moulder to accept her application for membership and was seconded by Richard Stanley.

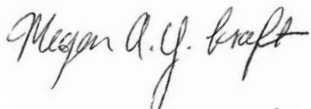
### **Good & Welfare**

Nic with DHS/CISA is doing Mass Gathering classes with surrounding counties and offered to hold one for Berks if interested.

A motion was made by Pat, seconded by Donnie to adjourn. The motion passed; meeting adjourned at 1545.

The next regular general meeting of the LEPC will be held at 1500 on Monday, June 30th, at the Berks County Department of Emergency Services, 2561 Bernville Road, Reading, PA, and via Teams virtually.

Respectfully Submitted,



Megan A. Young-Kraft  
Recording Secretary, Berks County LEPC