



Berks County LEPC
Local Emergency Planning Committee
"Partners in Preparedness"

Direct Link Technology Center
2561 Bernville Rd.
Reading, PA 19605
Phone (610) 374-4800
Fax (610) 374-8865
lepc@countyofberks.com
www.berksdes.com

MEETING AGENDA

December 14th 2020

Meeting to be held via Teams

- Welcome & Introductions
- Review of the September 2020 Minutes
- Correspondence
- EHS Facility Plan Review / Tier II Updates
- Hazmat Team Report
- Old Business
 - Review of SARA facility plans as a committee
 - Facility review and inspections
- New Business
 - Committee Reports
 - Right to Know
 - Public Education and Information
 - Hazardous Materials Facilities Liaison
 - Emergency Response and Resources
 - Membership
 - New Applications
- Nomination of 2021 Officers
- Good & Welfare
 - 2021 LEPC Dates:
 - March 29th at 3pm
 - June 28th at 3pm
 - September 27th at 3pm
 - December 13th at noon
- Adjournment

The next meeting of the Berks County LEPC will be held on Monday, March 29th at 3pm at the Berks County Department of Emergency Services, 2561 Bernville Rd., Reading, PA.



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Berks County Local Emergency Planning Committee Meeting Minutes December 14, 2020

MEMBERS IN ATTENDANCE

David Bentz	Megan Young-Kraft	Donnie Swope	Tyler Lister	Dave Levensgood
George Dula	Harry Adams	Ignazio Sabella	Richard Stanley	John Shook
Stephen Young	Richard Tornielli	Chuck Zechman	Terry Sturgis	

GUESTS IN ATTENDANCE

Michael Rowley	Philip Salamone	Patrick Turnick
Erika Wolfe		

Welcome & Introductions

Vice Chairperson Terry Sturgis called the meeting to order at 1205 via a virtual Teams meeting due to the COVID-19 pandemic.

Terry welcomed members and guests and asked that each individual introduce themselves

Minutes from the September 2020 meeting

A motion was made by Chuck Zechman, seconded by Dave Bentz to approve the minutes. The motion passed and the minutes for September 2020 were approved.

Correspondence

- A letter dated November 11, 2020 was received regarding a spill of 10 gallons of motor oil on Interstate 176 North at Exit 7. The spill occurred November 6, 2020.
- A letter was received from the Montgomery County LEPC notifying the Boyertown waste water treatment plant located in Gilbertsville is no longer subject to the emergency planning provision under SARA.
- An email was received from PA Dept. of Labor and Industry advising to notify their dept. of any requests for Tier II information relative to the America’s Water Infrastructure Act. Megan Young-Kraft advised the body that Berks LEPC has not yet received any of these requests.
- An email was received regarding the Robeson Township Municipal Authority’s wastewater treatment plant. They are switching the use of chlorine to sodium

hypochlorite. They had questions regarding their new reporting requirements, but at this time it is unknown if they will still be reporting the sodium hypochlorite or if any chlorine will be kept on site.

- A letter was received from Bethel Township requesting an inspection of Helena-Agri Enterprises at 100 Rehrersburg Road, Bethel in relation to their inventory and Tier II reporting.

EHS / Tier II Submission Status

Megan Young-Kraft reported 333 facilities have reported for the 2019 report year, leaving 24 that did not yet report (however 6 were actively working on their reporting at the time of the meeting). Total income from 2019 Tier II fees is at \$149,195. Upgrades to the Tier II Manager will be rolled out after the 2020 reporting season has ended.

Hazmat Team Report

Donnie Swope reported November training was an evolution involving a level B dress-out, training for December was canceled due to COVID-19. Donnie introduced Philip Salamone as the new Special Operations and Project Officer for Berks DES. Phil, along with 5 other new members of the hazmat team, will begin their tech training in January. The team was on standby for both election rallies for Vice President Pence and President Trump held at the Reading Airport.

Old Business

Megan Young-Kraft brought up plan reviews. Currently, the SARA planner is reviewing and approving emergency plans for EHS facilities. She asked the body to consider how to move forward to have the LEPC review and approve individual plans. It was discussed at the last meeting to create an ad-hoc committee that would meet to review plans. Gary Moulder, Chuck Zechman, Bob May, George Dula, and Megan Young-Kraft volunteered to be on the committee. A motion was made by Terry Sturgis and seconded by Donnie Swope to create the committee. Megan Young-Kraft will contact the members of the committee to meet virtually in the new year to discuss current plan parameters. Any member wishing to be on the committee should contact Megan Young-Kraft.

New Business

As listed in the correspondence, a letter was received by Bethel Township to inspect the Helena-Agri Chemical Company with concerns to their current inventory and reporting. A letter was sent by Megan Young-Kraft to the company advising of their reporting requirements and to verify that their inventory listed in their Tier II report was accurate. A representative from Helena then contacted Megan Young-Kraft by phone and discussed their inventory and confirmed that they are reporting the materials required. The representative of Helena then requested an inspection and tour to discuss inventory and planning. An inspection and tour will be held December 16th and the local EMC, fire department, and hazmat team representative will accompany Megan Young-Kraft on the tour.

Committee Reports

- **Right To Know Requests** (September 20th 2020-December 14th 2020)
 - 500 and 3600 Parkview Road, St. Lawrence
 - 830, 835-855 Knitting Mills Way, and 35 innovation Way, Wyomissing
 - 270 Midway Road, Bethel
 - 100 and 100a Gibraltar, Exeter
- **Public Education and Information**
 - No report
- **Hazardous Materials Facility Liaison**
 - No Report
- **Emergency Response and Resources**
 - No Report
- **Membership**
 - An application was received from Joe Perez of Coyne Chemical. A motion was made by Terry Sturgis and seconded by Stephen Young to recommend his membership to the commissioners. The motion carried.
 - An application was received from Patrick Turnick of AkzoNobel. A motion was made by Megan Young-Kraft and seconded by Terry Sturgis to recommend his membership to the commissioners. The motion carried.
 - An application was received from Philip Salamone of Berks DES. A motion was made by Donnie Swope and seconded by Chuck Zechman to recommend his membership to the commissioners. The motion carried.

Good & Welfare

- No Report

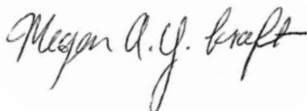
Nomination of 2021 Officers

A motion was made by Megan Young-Kraft to nominate Igazio Sabella as Chairperson. Terry Sturgis seconded the motion and the motion carried.

A motion was made by Donnie Swope to nominate Terry Sturgis as Vice Chairperson. Megan Young-Kraft seconded the motion. The motion carried.

A motion was made by Stephen Young, seconded by Igazio Sabella to adjourn. The motion passed, meeting adjourned at 1236. The next regular general meeting of the LEPC will be held at 1500 on Monday, March 29th 2021 at the Berks County Department of Emergency Services, 2561 Bernville Road, Reading, PA 19605, unless COVID restrictions require a mostly virtual meeting.

Respectfully Submitted,



LEPC Minutes – September 2019

Megan A. Young-Kraft
Recording Secretary, Berks County LEPC