

# **MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT AUTHORITY OF THE COUNTY OF BERKS**

March 25, 2025

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:30P.M. on March 25, 2025 at the offices of the Redevelopment Authority of the County of Berks, 400 E. Wyomissing, Avenue, Ground Floor, Suite 2, Mohnton, Pennsylvania 19540 and via Zoom telecommunications.

## **1. Roll Call:**

The following Board members were present during the meeting:

Glenn Yeager, Chairman  
Eileen Kastura Vice-President  
Diodato Bassano, Treasurer  
Dr. Thomas Ruth, Secretary  
Jorge Diaz, Assistant Secretary/Assistant Treasurer

Also in attendance were:

Daniel Becker, Esquire of Kozloff Stoudt, Solicitor  
Kenneth Pick, Executive Director  
Michele Hummel, Assistant Fiscal Officer  
Kyre Maxwell, Assistant Fiscal Officer  
Pauline Klopp, Redevelopment Generalist  
Jowanna Gary, Redevelopment Generalist  
Ethan Giorgio, Maintenance Technician  
Jaime Perez, Deputy Director  
Susan Buono, Executive Assistant

## **2. Public Comment:**

There were no members of the public that attended the meeting. No public comment was made.

## **3. Reading and approval of minutes of the meeting of February 25, 2025:**

Upon motion made by Mr. Yeager and seconded by Dr. Ruth, all members of the Board present voted to approve the February 25, 2025 minutes of the Board.

## **4. Report of Treasurer:**

Diodato Bassano presented the Statement of Activity and the Statement of Financial Position as of February 28, 2025. A copy of the report is attached to these Minutes. Upon motion made by Mr. Yeager and seconded by Mr. Diaz, all Board members present voted to accept the report of the Treasurer, including said Statement of Activity and Statement of Financial Position, subject to audit.

5. **Bills and Communications:**

Diodato Bassano presented the list of payments to creditors representing the period of February 27, 2025 through March 26, 2025. A copy of the report is attached to these Minutes. Questions were asked regarding the accounting software and a discussion ensued. Upon motion made by Dr. Ruth and seconded by Ms. Kastura, all Board members present voted to approve and/or ratify the list of payments to creditors.

6. **Reports of Committees:**

- a) Mr. Pick advised that there was nothing new to report regarding the Colebrookdale Railroad Finance Committee.

7. **Unfinished Business:**

- a) **Rentals** (Susan)

Susan Buono advised that we will be having an additional vacancy due to an eviction in progress. We continue to utilize our rental management platform for payments and maintenance requests.

- b) **WHRP:** Due to Tyler Reese's absence, Ethan Giorgio advised of the following: We have 5 cases that are almost completed. There is still some funding to be allotted, however, the program will be ending in December.
- c) **Colebrookdale Spur:** Mr. Pick advised of the following: We are still working on the financing package for the overall project to improve the railroad.
- d) **Oley project:** Due to Tyler Reese's absence, Ethan Giorgio advised of the following: We had a successful kickoff meeting. Permits are being pulled, and the start date is April 7<sup>th</sup>.

8. **New Business:**

- a. **Amendment #1** A motion was made by Dr. Ruth and seconded by Mr. Bassano to make a reduction to paragraph #2 in the funding agreements with BCEH and

amend the agreement to reduce the amount allocated to \$160k to \$100k. A second motion was made by Dr. Ruth and seconded by Mr. Bassano to amend the agreement to paragraph #2 in the second funding agreement with BCEH to increase the amount that was allocated to \$200k to 260k.

- b. **Change of dates for April and May Board meetings:** A motion was made by Mr. Yeager and seconded by Ms. Kastura authorizing the change of April and May 2025 Board meeting dates. The meeting originally scheduled for April 22<sup>nd</sup> was rescheduled to April 29<sup>th</sup>, and the meeting scheduled for May 27<sup>th</sup> was rescheduled to May 20<sup>th</sup> due to the upcoming holidays and scheduling conflicts.

#### 9. **Adjournment:**

There being no further business of this Authority, a motion was made by Mr. Yeager to adjourn the meeting of this Authority. The motion was seconded by Mr. Bassano and all members of this Authority present voted in the affirmative. The next meeting of the Board will be on April 29, 2025. This meeting was adjourned at 5:04 P.M.



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Glenn A. Yeager, Chairman-