



Berks County LEPC
Local Emergency Planning Committee
“Partners in Preparedness”

Direct Link Technology Center
 2561 Bernville Rd.
 Reading, PA 19605
 Phone (610) 374-4800
 Fax (610) 374-8865
 lepc@countyofberks.com
 www.berksdes.com

Berks County Local Emergency Planning Committee
Meeting Minutes
December 12, 2016

MEMBERS IN ATTENDANCE

Lyn O’Hare	Steven Young	Robert May	Kevin Docherty	Terry Sturgis
Donnie Swope	Robert Schegan	Annette Moyer	James Conrad	Heather Bowman

GUESTS IN ATTENDANCE

Welcome & Introductions

Chairperson Lyn O’Hare called the meeting to order at 12:03 P.M. at the Berks County Department of Emergency Services, Direct Link Technology Center, Multi-Purpose Room, Reading PA. A conference call 800 number provision was not available.

Lyn welcomed members and guests and asked that each individual introduce themselves.

Minutes from the September 26, 2016 Meeting

Minutes had been distributed by email and are made available via Berks County DES website for review prior to the meeting. A motion was made by Kevin Docherty, seconded by Robert May to approve the minutes. Motion passed; minutes for September 26, 2016 were approved.

Correspondence

- None

EHS / Tier II Submission Status

Robert Schegan reported on the Tier II reporting and planning process:

- At this point we have received 422 Tier II’s.
- \$103,350 of fees have been collected.
- Robert Schegan reported the fees were higher this year due to back collection from mushroom farms.
- Robert also reported that the system is ready to roll over next year.
- Robert also reported that the hazard categories will be changing from 4 to all 23 on the SDS for 2017 RY.

Team Report

- Special Operations Group (SOG), conducted training at the Berks County Fire Training Center:
 - November Training was Decon.
 - December training was highway transportation training.
 - January training is with a representative of Saint Gobain to discuss donning and doffing of the team's level B suits.
 - The 4 new Techs took their NFPA 472 Test in November.
 - Robert reported that one of the team's technicians had passed away since last meeting.

Old Business

- Donnie had nothing new to report on the railroad exercise. We have put in for money in a grant for an exercise.
- Lyn reported the tabletop exercise with Berks Water and Sewer association went well.

New Business

- Robert reminded the body to let him know if anyone is interested in chair person or vice chair.

Committee Reports

- **Right To Know**
 - Robert Schegan reported that he had 2 site requests.
- **Public Education and Information**
 - Nothing new to report.
- **Hazardous Materials Facility Liaison**
 - No report
- **Emergency Response and Resources**
 - No report
- **Membership**
 - No report

Good & Welfare

A motion was made by Robert May, seconded by Kevin Docherty to adjourn. The motion passed; meeting adjourned 12:34PM. The next regular general meeting of the LEPC will be held at 3 PM on Monday, March 27, 2017 at Berks County Department of Emergency Services, 2561 Bernville Road, Reading, PA 19605.

Respectfully Submitted,



Robert Schegan Jr
SARA Planner