



# COUNTY OF BERKS, PENNSYLVANIA

## BOARD OF ELECTIONS

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### Rules and Regulations Concerning Observation of Preparation of Voting Equipment for Elections

The purpose of these Rules and Regulations is to govern the conduct of individuals permitted to observe the preparation of the voting equipment for the 2026 General Primary. The rules provide the observer the ability to view that the equipment is properly prepared to be used in the upcoming election.

1. Observers shall be positioned in an observation area designated by the Director or Assistant Director within the room where the voting equipment preparation takes place. Observers shall not be physically positioned in any way that would interfere with the voting equipment preparation process.
2. Observers shall not interfere with, question, talk to, or otherwise disrupt the individuals preparing the voting equipment as to not distract them from their assigned tasks.
3. Observers may ask questions of the Director or Assistant Director of Election Services, or his/her designee. Questions must pertain to the activities being observed. Any questions that cannot be answered by the Election Services representative can be submitted in writing for further review.
4. Observers will be admitted into the observation area on a first-come, first-served basis. If the observation area reaches the maximum capacity, observers may be refused entry to the observation area until a sufficient number of people leave the area.
5. Observers may not take any photos or audio or video recordings of the voting equipment preparation process. Phones will not be permitted in the observation area.
6. No food or drink is permitted in the observation area.
7. The failure of any observer to comply with these guidelines will result in all privileges being revoked and the removal of the observer from the observation area.

Print Name

Signature

Date



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