

**BERKS COUNTY BOARD OF ELECTIONS  
MEETING MINUTES  
November 13, 2025 – 11:00 A.M.**

**Michael S. Rivera, Chair – not present**  
**Christian Y. Leinbach, Vice Chair**  
**Dante Santoni, Jr., Commissioner**  
**Anne Norton, Chief Clerk**  
**Christine M. Sadler, County Solicitor – not present**  
**Cody L. Kauffman, First Assistant County Solicitor**

**CALL TO ORDER 11:00 A.M.**

**APPROVAL OF THE MINUTES**

The Board approved the minutes from the October 23, 2025, Election Board meeting as presented.

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**AGENDA ITEMS**

**1. Unofficial Returns Reporting Form**

Ms. Norton explained on Tuesday, November 11, 2025, she reported the state level unofficial results to the Department of State (excluding military, civilian overseas ballots and write-in results). On the motion of Commissioner Santoni, seconded by Commissioner Leinbach, the Board authorized the execution of the Unofficial Returns Reporting Form for the 2025 Municipal Election to the Department State.

**2. Receipt of the unofficial computation and canvassing of votes cast at the November 4, 2025, Municipal Election and commencement of the five (5) day period of public inspection**

Ms. Norton said that these results include military and civilian overseas ballots, and the execution of this form will open the 5-day review period. On the motion of Commissioner Santoni, seconded by Commissioner Leinbach, the Board accepted the unofficial canvass for the 2025 Municipal Election and announced the 5-day review period will begin at 8:00 a.m. on Friday, November 14, 2025, and end at 5 p.m. on Thursday, November 20, 2025, and authorized the Board's execution of the Preliminary Certification of Computation of Election Results to the Department of State.

The Board asked questions and made comments on the matter.

**3. Discussion of Wyomissing-3 voting complaint for decision as to whether to refer the matter to the District Attorney's Office for further investigation.**

Cody Kauffman, First Assistant County Solicitor, explained that a voter appeared to vote and was told that another voter had already checked in under their name. It did

not seem to be that the poll worker checked in the first voter under the wrong name. Mr. Kauffman recommended forwarding the complaint to the District Attorney's office. On the motion of Commissioner Santoni, seconded by Commissioner Leinbach, the Board referred the Wyomissing-3 voting complaint to the District Attorney's Office for further investigation.

**4. Discussion of Lyons Borough election day complaints for decision as to whether to refer the matter to the District Attorney's Office for further investigation.**

Mr. Kauffman shared that numerous complaints were received about potential voter intimidation on election day at the Lyons Borough polling location. On the motion of Commissioner Santoni, seconded by Commissioner Leinbach, the Board referred the Lyons Borough election day complaints to the District Attorney's Office for further investigation.

**5. Cumru 5 Election Day Parking**

Ms. Norton shared that Mosaic Church has agreed to allow voters to park on the grass on election day. It will add additional parking spaces for voters. Election Services will look into other potential polling locations for this precinct.

**ELECTION DIRECTOR'S REPORT**

Ms. Norton shared that Election Services has 17,435 write-in votes to review and the snippets are posted on the website. The form that candidates can use to cumulate the write-in votes will be posted on the website by 8:00 a.m. November 14, 2025. The 2% audit will begin on Wednesday, November 19, 2025, at 600 Penn Street. Representatives that are interested in observing or participating can get more details on the Election Services website.

**GENERAL COMMENTS FROM THE BOARD REGARDING CURRENT ELECTION-RELATED ISSUES**

Commissioner Santoni commended the Election Services team for the great work they did. Commissioner Leinbach also commended the staff for a job well done. He noted that there weren't any observers at 600 Penn Street on Election Day.

**PUBLIC COMMENT**

Jeffrey Wolfe, of Brecknock Township, shared his concerns regarding the adjudication of the canvassing /computation of provisional ballot procedures.

**ADJOURNMENT** 11:36 A.M.

Respectfully Submitted,



Anne Norton, Chief Clerk